



# **ANNUAL REPORT**

**OF THE  
TOWN OFFICERS  
OF**

**MASON, NEW HAMPSHIRE**

**For the Year Ending December 31**

**2018**

## **2019 Town Report Dedication**

This year the town report is dedicated to all of the volunteers that make Mason the vibrant community that it is. We depend on volunteers to sit on the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, the Forestry Committee, the Recreation Committee and the Energy Commission. The trustees of the town trust funds, the Cemetery Trustees and the supervisors of the checklist are elected volunteers. This year a large group of people came together to form an advisory Energy Committee. At no cost to the town they obtained a professional energy audit of the Mann House, and made efficiency recommendations for the new highway garage.

The Town of Mason was extraordinarily fortunate that Bob Bergeron stepped up to be the volunteer clerk of the works for the Highway garage project. Our firefighters and EMTs dedicate a huge amount of time to training and responding to calls on a volunteer basis. Some of these folks receive an annual stipend that recognizes their commitment but in no way compensates them for their contributions and sacrifice; they are true volunteers.

Included in our report this year is a special section dedicated to the many people who worked tirelessly to make the 250<sup>th</sup> celebration a resounding success. The Rec Committee, the 250<sup>th</sup> Committee, and the Art's Grant sub-committee did a fantastic job coordinating fireworks, artisans, musicians, school children, speakers and the Militia, to celebrate our long and rich history.

The library and the school have opportunities for volunteerism. The springtime Roadside Cleanup attracts many helpers, the monthly free Community Supper relies on donated food and labor. Election ballot counters are volunteers. We're so fortunate that so many are willing to give so much.

Mason is not the smallest town in New Hampshire, yet despite our relatively small population we have to maintain all the functions of a town many times our size and tax base. We should all be extremely grateful to the volunteers that contribute their time and talent to the community. Please consider joining their ranks - if you have the time and inclination to lend a hand, there is a place for you. Check our website, [masonnh.us](http://masonnh.us), or call the town offices at 878-2070, and be a volunteer!

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## **SELECTMEN'S REPORT**

On a beautiful Saturday in August the town celebrated its 250th anniversary of incorporation as a town. For the past several years a Sestercentennial Committee has worked to organize the event. The combination of Artisans, including a blacksmith, Uncle Sam and a continental militia encampment, helped to create an impression of life in 18th century Mason.

2018 also brought some needed improvements to infrastructure, including:

- An addition to the fire station, increasing needed space for equipment and training.
- Completion of a new Highway Department building, allowing for the inside storage of vehicles and equipment, to help facilitate the maintenance of town roads.
- Shimming and chipsealing of approximately 1/3 of the paved roads, as part of a continuing effort to improve road conditions.

Once again, the BOS would like to thank all those who selflessly give of their time and talents, and contribute in so many ways, to the efforts to manage the Town of Mason.

Respectfully Submitted,  
Bernie O'Grady  
Mason Board of Selectmen

## **TOWN OFFICE HOURS AND MEETINGS**

### **SELECTMEN**

Office Hours: Mann House, 9:00 AM - 3:00 PM  
Monday, Tuesday, Wednesday, Thursday  
Meetings: Mann House 7:30 PM  
Second and Fourth Tuesday of the month.  
Telephone: 878-2070 Fax: 878-4892  
Email: [Selectmen@masonnh.us](mailto:Selectmen@masonnh.us)  
Website: [www.masonnh.us](http://www.masonnh.us)

### **TOWN CLERK**

Office Hours: Mann House, Tuesday 10:00 AM - 4:00 PM  
6:00-7:30 PM  
Wednesday 10:00AM - 6:00 PM  
Thursday 10:00 AM – 4:00 PM  
Last Saturday of the month 10:00 AM – Noon  
Email: [TownClerk@masonnh.us](mailto:TownClerk@masonnh.us)  
Telephone: 878-3768 Fax: 878-4892

### **PLANNING BOARD**

Meetings: Mann House, 7:30 PM  
Last Wednesday of the month  
Call NRPC, 424-2240 Ext.25 for appointment

### **BUILDING INSPECTOR**

Office Hours: Mann House, by appointment only  
Telephone: 878-2070

### **BOARD OF ADJUSTMENT**

Meetings: Mann House, 7:30 PM.  
Third Monday of the month

### **WILTON RECYCLING CENTER**

Hours: Tuesday 7:30-5:00  
Thursday 9:00-5:00  
Saturday 9:00-5:00  
Sunday 8:00-11:45

## **ELECTED TOWN OFFICERS**

### **MODERATOR 2 yr term**

Catherine Schwenk	March 2020
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### **TOWN CLERK/TAX COLLECTOR 3 yr term**

Debra A. Morrison	March 2021
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### **TREASURER 3 yr term**

Dorothy Mitchell	March 2021
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### **SELECTMEN 3 yr term**

Bernie O'Grady, Chair	March 2019
Louise Lavoie	March 2020
Charles V. Moser	March 2021

### **SUPERVISORS OF CHECK LIST 6 yr term**

Kathleen Wile	March 2020
Dorothy Millbrandt	March 2022
Darrell Scott	March 2024

### **LIBRARY TRUSTEES 3 yr term**

Robin Smith	March 2019
Elena Kolbenson	March 2020
Lynn McCann	March 2021

### **TRUSTEES OF CEMETERIES 3 yr term**

Ken Spacht	March 2019
Jeannine Phalon	March 2020
Robert Larochelle	March 2021

### **TRUSTEES OF TRUST FUNDS 3 yr term**

Patricia Young	March 2019
Dorothy Mitchell, resigned	March 2020
Constance Lacasse	March 2021

# **APPOINTED TOWN OFFICERS**

## **ASSISTANT MODERATOR**

### **DEPUTY TOWN CLERK/TAX COLLECTOR**

Suzanne M. Kelly March 2021

### **DEPUTY TREASURER**

Mary Bardsley March 2021

### **PLANNING BOARD**

Scott MacGarvey, Chairman March 2019  
Dorothy Millbrandt, Vice Chair March 2019  
Lee Siegmann March 2020  
Dane Rota March 2019  
Kerrie Baldi, Alternate March 2020  
Louise Lavoie, Ex-officio

### **COMMISSIONERS**

#### **NASHUA REGIONAL PLANNING COMMISSION**

Louise Lavoie March 2020

### **BOARD OF ADJUSTMENT**

William Fritz, Chairman March 2019  
Robert Bergeron March 2019  
Robert Young March 2019  
Gatone Daniello March 2020  
Philip Garside March 2021  
Constance Lacasse, Alternate & Clerk March 2021  
Mary Pierce, Alternate March 2021  
Landon Smith, Alternate March 2020

### **HISTORIC DISTRICT COMMISSION**

Board of Selectmen

### **CONSERVATION COMMISSION**

Robert Larochelle, Chairman March 2021  
Ann Moser March 2019  
Barbara Devore March 2019  
Robert Dillberger March 2020

Anna Faiello	March 2020
Elizabeth Fletcher	March 2020
Lundy Lewis	March 2021
Rosanne Nadeau, Alternate	March 2021
Matthew Robinson-Liu, Alternate	March 2021
Robert Doyle, Alternate	
Charles Lanni, Alternate	

### **FORESTRY COMMITTEE**

Harry Spear	March 2020
Robert Bergeron	March 2021
Matthew LeClair	March 2021
Bernie O'Grady, Ex-officio	

### **RECREATION COMMITTEE**

Jennifer Messer	March 2019
Steven Tamulonis	March 2019
Wallace A. Brown	March 2020
Jeannine Phalon	March 2020

### **BALLOT CLERKS**

Pauline Bergeron	March 2020
Kenneth Greene	March 2020
Lauren Mann	March 2020
Sandra Leclair	March 2021
Constance Lacasse, Alternate	March 2020

### **POLICE OFFICERS**

Kevin Maxwell	Police Chief
Aaron Thompson	1 <sup>st</sup> Patrol Officer
Joshua Hooper	Patrol Officer
John Dube	Part Time Police Officer
Mark Hager	Part Time Police Officer
Richard Fortin	Part Time Police Officer
Michael Needham	Part Time Police Officer
Marc Prescott	Part Time Police Officer
Todd Moriarty	Part Time Police Officer
Scott Radford	Part Time Detective
Vicki Moylan	Administrative Assistant

## EMERGENCY SERVICES

Frederick Greenwood	Fire Chief/Warden/EMR
Philip Phalon	Assistant Fire Chief/EMT
Kenneth Spacht	Fire Captain/EMT
Jeff Partridge	EMS Captain
Eric Rantamaki	1 <sup>st</sup> Fire Lieutenant
Dean Lambert	2nd Fire Lieutenant
Anne Richards	Firefighter
Christopher Greenwood	Firefighter
Michael Daly	Firefighter
Paul Alton	Firefighter/EMR
Kirk Smith	Firefighter
Mark Arsenaault	Firefighter
Bryan Herrin	Firefighter
Lee Lemoine	Firefighter
Melissa Hoskins	Firefighter
Taylor Simino	Firefighter
Ashley Michael Brampton	Firefighter/EMT
Dana Ryll	Firefighter
Darryl Ellis	Firefighter
Beau Landry	Firefighter
Briannah Phalon	Firefighter
Michael Knowles	Firefighter
Kerrie Baldi	Firefighter
Zachary Partridge	Firefighter
Kathy Chapman	EMT
Rob Ziemieki	EMT
Heidi Delorme	EMR
David Baker	EMT

\* \* \*

David Morrison	<b>ROAD AGENT</b>
Jacob Olson	<b>BUILDING INSPECTOR</b>
Robert Bergeron	<b>ASST. BUILDING INSPECTOR</b>
Lynn McCann	<b>HEALTH OFFICER</b>
Jacob Olson	<b>DEPUTY HEALTH OFFICER</b>
Robert Bergeron	<b>DEPUTY HEALTH OFFICER</b>
Wallace Brown	<b>CEMETERY SEXTON</b>

# **MASON TOWN WARRANT**

## **The State of New Hampshire**

To the inhabitants of the Town of Mason, in the County of Hillsborough, in said State, qualified to vote in Town affairs:

You are hereby notified to come to the polling place at the Mason Town Hall, 7 Meetinghouse Hill Rd, at 11:00 AM on Tuesday, March 12<sup>th</sup>, 2019, for the election of Town officers pursuant to Article 1 of this Warrant. To choose the following Town offices:

Selectman	3 years
Library Trustee	3 years
Trustee of Cemeteries	3 years
Trustee of Trust Funds	1 year
Trustee of Trust Funds	3 years

The polls will be open continuously until 7:00 PM when they shall close. You are hereby notified also to meet at Mason Elementary School, 13 Darling Hill Rd, at 9:00 AM on Saturday, the 16<sup>th</sup> day of March, 2019, to act upon remaining articles of this Warrant.

**Article 1:** To choose all necessary Town Officers for the ensuing terms.

**Article 2:** To see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of One Million, Eight Hundred Fifty-Four Thousand, Eight Hundred and Eighty-Three Dollars (\$1,854,883.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) Recommended by the Selectmen.

**Article 4:** To see if the Town will raise and appropriate the sum of Fourteen Thousand (\$14,000) to be added to the Police Cruiser Capital

Reserve Fund previously established. (Majority vote required.)  
Recommended by the Selectmen.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Fire Department Vehicle Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

**Article 7:** To see if the town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

**Article 8:** To see if the Town will adopt the provisions of RSA 79-F:4, Appraisal of Qualifying Farm Structures and Land Under Them. Recommended by Selectmen.

**Article 9:** Shall the Town vote to accept a gift of Tax Lot E-18 and to establish it as a Town Forest pursuant to RSA 31:110. Recommended by Selectmen.



**Town of Mason  
Proposed Budget for 2019**

	2018 Actual	2018 Budget	2019 Proposed Budget	% Change 2018-2019	Notes
<b>Revenues &amp; Appropriations</b>					
<b>Charges for Services</b>					
<b>Income from Departments</b>					
4033 . Fees-Police Reports	223.50				
4035 . Pistol Permits	190.00				
4042 . Detail Payments	21,620.01				
4044 . Court Fines	200.00				
<b>Total Income from Departments</b>	<b>22,233.51</b>	<b>1,000.00</b>	<b>1,000.00</b>		
<b>Total Charges for Services</b>	<b>22,233.51</b>	<b>1,000.00</b>	<b>1,000.00</b>		
<b>From State</b>					
4037 . Meals & Rooms Tax Distribution	71,633.77	62,500.00	62,500.00		
4038 . Highway Block Grant	77,544.44	67,000.00	67,000.00		
4039 . State & Federal Forest Land Re.	273.76	0.00	0.00		
4041 . Other State Revenues	0.00	0.00	0.00		
4045 . Other PD Grants	0.00	1,000.00	1,000.00		
4046 . NH Arts & Crafts Council Grant	0.00	0.00	0.00		
<b>Total From State</b>	<b>149,451.97</b>	<b>130,500.00</b>	<b>130,500.00</b>		
<b>Interfund Operating Transfers In</b>					
4075 . From Capital Reserve Funds	91,147.50	0.00	0.00		
4076 . From Trust & Fiduciary Funds	3,500.00	0.00	0.00		
4077 . Transfers from Con.Com.Funds	50.00	0.00	0.00		
<b>Total Interfund Operating Transfers In</b>	<b>94,697.50</b>	<b>0.00</b>	<b>0.00</b>		
<b>Licenses, Permits, Fees</b>					
<b>Building Permits</b>					
4024 . Permits, Building	3,889.00				
4025 . Oil Burner Permits & Others	1,625.00	2,000.00			
<b>Total Building Permits</b>	<b>5,514.00</b>	<b>2,000.00</b>	<b>2,000.00</b>		
<b>Motor Vehicle Permit Fees</b>					
4020 . M. V. fees	322,078.32				
4021 . Titles	816.00				
4022 . M/A stickers	7,307.00				
4023 . Mail-in registrations	505.00				
<b>Total Motor Vehicle Permit Fees</b>	<b>330,706.32</b>	<b>290,000.00</b>	<b>280,000.00</b>		
<b>Other Licenses, Permits &amp; Fees</b>					

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
<b>4026 · Dog Licenses</b>					
4026-01 · Mail in Dog License	107.00				
4026-02 · Civil Forfeiture	229.00				
4026-03 · Late Penalty	71.00				
4027 · State Dog Fees	909.00				
4026 · Dog Licenses	2,036.00				
<b>Total 4026 · Dog Licenses</b>	<b>3,352.00</b>				
<b>4028 · Vitals</b>					
4028 · Vitals	1,140.00				
<b>4029 · Fees-BOA</b>					
4029 · Fees-BOA	2,300.00				
<b>4030 · Fees-Planning Board</b>					
4030 · Fees-Planning Board	1,963.55				
<b>4031 · Fees-HDC</b>					
4031 · Fees-HDC	0.00				
<b>4034 · Fees-Returned Checks</b>					
4034 · Fees-Returned Checks	120.00				
<b>Total Other Licenses, Permits &amp; Fees</b>	<b>8,875.55</b>	<b>5,500.00</b>	<b>5,500.00</b>		
<b>Total Licenses, Permits, Fees</b>	<b>345,095.87</b>	<b>297,500.00</b>	<b>287,500.00</b>		
<b>Miscellaneous Revenues</b>					
4060 · Sale of Municipal Property	1,055.00	0.00	0.00		
4061 · Interest Income	28.67	250.00	250.00		
4063 · Donations	500.00	0.00	0.00		
4066 · Insurance Settlement	1,314.00	0.00	0.00		
4067 · Other Income	947.00	1,000.00	1,000.00		
<b>Total Miscellaneous Revenues</b>	<b>3,844.67</b>	<b>1,250.00</b>	<b>1,250.00</b>		
<b>Other Financing Sources</b>					
<b>4080 · Proc from LongTermBonds,Notes</b>					
4080 · Proc from LongTermBonds,Notes	0.00	0.00	0.00		
<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>Revenue-Taxes</b>					
4000 · Property Taxes	3,859,336.00	0.00	0.00		
4001 · Land Use Change Taxes	0.00	0.00	0.00		
4002 · Timber Taxes	3,863.86	8,000.00	8,000.00		
4005 · Interest & Penalties on taxes	42,930.87	12,000.00	12,000.00		
4008 · Overlay	-98.29	0.00	0.00		
Revenue-Taxes - Other	0.00	0.00	0.00		
<b>Total Revenue-Taxes</b>	<b>3,906,032.44</b>	<b>20,000.00</b>	<b>20,000.00</b>		
<b>Total Income</b>	<b>4,521,355.96</b>	<b>450,250.00</b>	<b>440,250.00</b>	<b>-2%</b>	
<b>Capital Outlay</b>					
<b>6032 · Machinery, Veh. &amp; Equip.</b>					
6032-44 · WA #7 Purchase Police Cruiser	52,617.07	26,000.00	0.00		

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6032-45 . WA #9 Phase 2-FD Comm Upgrade	37,122.10	39,000.00	0.00		
6032-46 . WA #13 Highway Radio Replacement	23,356.00	22,640.00	0.00		
6032-47 . WA #14 Highway Sander Unit	4,485.90	5,000.00	0.00		
6032-48 . Dump Truck	53,000.00	0.00	0.00		
<b>Total 6032 . Machinery, Veh, &amp; Equip.</b>	<b>170,581.07</b>	<b>92,640.00</b>	<b>0.00</b>	<b>-100%</b>	
<b>6033 . Buildings</b>					
6033-02 . WA#12 Town Hall Roof study	7,393.45	18,500.00	0.00		
<b>Total 6033 . Buildings</b>	<b>7,393.45</b>	<b>18,500.00</b>	<b>0.00</b>	<b>-100%</b>	
<b>6034 . Imp. Other Than Buildings</b>					
6034-20 . WA#6 HW Road Improvements-#5 201	50,000.00	50,000.00	65,000.00		
<b>Total 6034 . Imp. Other Than Buildings</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>65,000.00</b>		
<b>Total Capital Outlay</b>	<b>227,974.52</b>	<b>161,140.00</b>	<b>65,000.00</b>	<b>-60%</b>	
<b>Operating Transfers Out</b>					
<b>6035 . To Forest Revenue Fund</b>					
<b>6036 . To Capital Res. &amp; Trust Funds</b>					
6036-18 . WA#14HD Equip Cap Reserve -#7 201	50,000.00	50,000.00	15,000.00		
6036-28 . WA#4 Police Cruiser Cap Reserve	14,000.00	14,000.00	14,000.00		
6036-29 . WA#5 250th Anniversary Fund	2,000.00	2,000.00	0.00		
6036-30 . WA#11 FD Fire Engine Cap Reserve-#	25,000.00	25,000.00	25,000.00		
6036-31 . WA#10 FD Bldg Addtn Fund	22,217.63	0.00	0.00		
<b>Total 6036 . To Capital Res. &amp; Trust Funds</b>	<b>113,217.63</b>	<b>91,000.00</b>	<b>54,000.00</b>		
<b>Total Operating Transfers Out</b>	<b>113,217.63</b>	<b>91,000.00</b>	<b>54,000.00</b>		
<b>Conservation</b>					
6028-01 . Conservation Commission Exp.	186.06	608.00	606.00	0%	
6028-02 . Conservation Land Management	0.00	1,400.00	1,400.00	0%	
<b>Total Conservation</b>	<b>186.06</b>	<b>2,008.00</b>	<b>2,006.00</b>	<b>0%</b>	
<b>Culture &amp; Recreation</b>					
<b>6024 . Parks &amp; Recreation</b>					
6024-05 . 250th Arts & Crafts Grant	3,480.00	0.00	0.00	0%	
6024-01 . Parks Maintenance	1,137.86	1,421.00	1,446.00	0%	
6024-02 . Parks Electricity	58.67	100.00	100.00	0%	
6024-03 . Toilet Facilities	110.00	440.00	440.00	0%	
6024-04 . Activities/Rec.Com.	1,080.04	1,500.00	1,000.00	-33%	
6025-01 . Town Common Maint.	6,006.59	5,375.00	5,425.00	1%	
6025-02 . TC Payroll Taxes	356.58	398.00	404.00	1.5%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6025-03 . TC Workers' Comp	206.00	206.00	217.00	5%	
<b>Total 6024 . Parks &amp; Recreation</b>	<b>12,435.74</b>	<b>9,440.00</b>	<b>9,032.00</b>	<b>-4%</b>	
<b>6026 - Library</b>					
6026-01 . Library Wages	38,827.00	42,445.27	43,082.00	1.5%	
6026-02 . Lib. Payroll Taxes	2,970.41	3,247.06	3,296.00	1.5%	
6026-03 . Lib. Workers' Comp.	144.00	144.00	144.00	0%	
6026-04 . Continuing Education	105.00	100.00	100.00	0%	
6026-05 . Travel	254.41	375.00	375.00	0%	
6026-06 . Telephone & Internet	1,201.33	1,256.00	1,256.00	0%	
6026-07 . Software	495.00	800.00	800.00	0%	
6026-14 . IT Support Services	2,222.34	2,220.00	0.00	-100%	
6026-08 . Postage	0.00	50.00	25.00	-50%	
6026-09 . Supplies	689.90	600.00	625.00	4%	
6026-10 . Dues & Fees	707.00	850.00	850.00	0%	
6026-11 . Programming	315.45	600.00	600.00	0%	
6026-12 . Books	3,790.00	3,800.00	3,800.00	0%	
<b>Total 6026 . Library</b>	<b>51,721.84</b>	<b>56,487.33</b>	<b>54,953.00</b>	<b>-3%</b>	
<b>6027 . Patriotic Purposes</b>	<b>391.38</b>	<b>500.00</b>	<b>500.00</b>	<b>0%</b>	
<b>Total Culture &amp; Recreation</b>	<b>64,548.96</b>	<b>66,427.33</b>	<b>64,485.00</b>	<b>-3%</b>	
<b>Debt Service</b>					
6030-01 . Princ. Long Term Bonds & Notes	51,600.00	51,600.00	51,600.00	0%	
6030-02 . Interest Long Term Bonds & Note	12,130.70	12,158.10	10,621.00	-13%	
6030-03 . Int. on Tax Anticipation Notes	0.00	3,000.00	2,000.00	-33%	
<b>Total Debt Service</b>	<b>63,730.70</b>	<b>66,758.10</b>	<b>64,221.00</b>	<b>-4%</b>	
<b>General Government</b>					
<b>6000 . Executive</b>					
6000-01 . Selectmen	2,925.00	2,925.00	2,925.00	0%	
<b>Total 6000 . Executive</b>	<b>2,925.00</b>	<b>2,925.00</b>	<b>2,925.00</b>	<b>0%</b>	
<b>6001 . Election, Reg. &amp; Vital Stats.</b>					
6001-01 . Moderator	800.00	800.00	180.00	-78%	
6001-22 . Assistant Moderator	0.00	480.00	144.00	-70%	
6001-02 . Election Supplies	51.98	300.00	100.00	-67%	
6001-27 . Supervisors of the Check Lists	1,530.00	1,530.00	1,530.00	0%	
6001-26 . Moderator workshops & mileage	0.00	250.00	250.00	0%	
6001-28 . Ballot Clerks and supervisors	1,047.25	800.00	300.00	-63%	
6001-29 . Election set up and take down	191.64	350.00	150.00	-57%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6001-30 . Election Advertising	0.00	250.00	250.00	0%	
6001-32 . IT Support	293.50	360.00	0.00	0%	
<b>SUBTOTAL Election Expenses</b>	<b>3,914.37</b>	<b>5,120.00</b>	<b>2,904.00</b>	<b>-43%</b>	
6001-03 . Town Clerk/Tax Collector	37,508.41	37,518.46	38,081.00	1.5%	
6001-05 . TC/TX Deputy	1,070.66	2,870.16	2,870.16	0%	
6001-06 . Assoc. Dues	60.00	60.00	60.00	0%	
6001-07 . State Dog Fees	914.50	1,000.00	1,000.00	0%	
6001-08 . Convention/Education	996.00	1,623.00	1,623.00	0%	
6001-09 . Certification/Training	0.00	435.00	435.00	0%	
6001-10 . Mileage	426.74	550.00	550.00	0%	
6001-11 . Office Supplies	1,094.69	2,500.00	2,000.00	-20%	
6001-12 . Postage	2,120.09	2,100.00	2,200.00	5%	
6001-13 . Software Maint./Update	4,609.00	4,669.00	4,767.00	2%	
6001-14 . Telephone & Internet	1,092.73	1,000.00	1,200.00	20%	
6001-16 . TC/TX Payroll Tax	2,951.07	3,089.74	3,133.00	1%	
6001-17 . TX Registry Fees	815.44	600.00	600.00	0%	
6001-19 . TX Lien Notice Fee	571.27	1,200.00	1,200.00	0%	
6001-20 . Equip. Replacement	635.00	500.00	500.00	0%	
6001-21 . TC/TX Workers' Comp.	168.00	168.00	150.00	-11%	
6001-22 . TC Tech Support	2,338.08	2,220.00	0.00	-100%	
<b>Total 6001 . Election, Reg. &amp; Vital Stats.</b>	<b>61,286.05</b>	<b>67,223.36</b>	<b>63,273.16</b>	<b>-6%</b>	
<b>6002 . Financial Administration</b>					
6002-01 . Treasurer	750.00	750.00	750.00	0%	
6002-01-01 Deputy Treasurer	300.00	300.00	300.00	0%	
6002-02 . Auditor	10,700.00	10,700.00	10,800.00	1%	
6002-02 . Administrative Assistant	33,098.55	29,688.75	40,197.00	35%	
6002-05 . Payroll Taxes	2,926.01	2,351.51	3,155.40	34%	
6002-06 . Workers' Comp.	125.00	125.00	149.00	19%	
6002-08 . Bank Service Charges	0.00	35.00	35.00	0%	
6002-09 . Conferences	180.00	100.00	150.00	50%	
6002-10 . Payroll Services	4,743.12	4,720.00	4,900.00	4%	
6002-11 . Software Maint./Update	1,764.00	1,765.00	1,850.00	5%	
6002-12 . Mileage	548.94	850.00	850.00	0%	
6002-14 . Postage	642.17	700.00	770.00	10%	
6002-15 . Registry Fees	0.00	25.00	20.00	-20%	
6002-16 . Repairs & Maint.-Equipment	445.00	625.00	550.00	-12%	
6002-18 . Office Supplies	1,893.60	1,200.00	1,200.00	0%	
6002-19 . Advertising	265.95	800.00	800.00	0%	
6002-20 . Town Office Equipment	1,548.00	1,400.00	200.00	-86%	
6002-21 . Telephone & Internet	1,373.37	1,575.00	1,575.00	0%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6002-22 . Town Reports	1,413.00	2,000.00	2,000.00	0%	
6002-23 . Tech Support	2,433.71	2,220.00	0.00	-100%	
6002-24 . Town Website	2,328.75	3,071.00	3,071.00	0%	
6002-26 . Contracted Accounting Services	21,320.00	21,320.00	21,840.00	2%	
<b>Total 6002 . Financial Administration</b>	<b>88,799.17</b>	<b>86,321.26</b>	<b>95,162.40</b>	<b>10%</b>	
<b>6003 . Revaluation of Property</b>					
6003-01 . Assessing	12,615.18	13,600.00	13,765.00	1%	
6003-02 . Tax Map Update	700.00	700.00	700.00	0%	
<b>Total 6003 . Revaluation of Property</b>	<b>13,315.18</b>	<b>14,300.00</b>	<b>14,465.00</b>	<b>1%</b>	
<b>6004 . Legal Expenses</b>	4,850.38	12,500.00	12,500.00	0%	
<b>6005 . Personnel Administration</b>					
6005-02 . STD & Life Insurance	1,845.26	2,104.00	2,104.00	0%	
6005-03 . Health & Dental Insurance	170,122.56	173,178.00	204,980.00	18%	
6005-04 . Unemployment Taxes	500.00	500.00	500.00	0%	
6005-05 . Workers Comp Premium Holiday	0.00	0.00	-9,216.89	0%	
<b>Total 6005 . Personnel Administration</b>	<b>172,467.82</b>	<b>175,782.00</b>	<b>198,367.11</b>	<b>13%</b>	
<b>6006 . Planning &amp; Zoning</b>					
6006-01 . PB Advertising	246.00	450.00	450.00	0%	
6006-02 . PB Training	648.47	750.00	800.00	7%	
6006-03 . PB Supplies	106.29	200.00	200.00	0%	
6006-04 . PB Postage	0.00	30.00	30.00	0%	
6006-05 . BOA Salaries	420.00	780.00	780.00	0%	
6006-07 . BOA Advertising	112.75	200.00	200.00	0%	
6006-08 . BOA Postage	26.45	100.00	100.00	0%	
6006-09 . BOA Supplies	0.00	100.00	100.00	0%	
6006-10 . BOA Training	165.00	500.00	500.00	0%	
6006-11 . Historic District Expense	0.00	1.00	1.00	0%	
6006-12 . NRPC Assistant	4,271.04	5,040.00	6,000.00	19%	
6006-13 . NRPC Reimbursable Assistance	1,378.02	100.00	1.00	0%	
6006 . Planning & Zoning - Other	0.00	0.00	0.00		
<b>Total 6006 . Planning &amp; Zoning</b>	<b>7,374.02</b>	<b>8,251.00</b>	<b>9,162.00</b>	<b>11%</b>	
<b>6007 . Gen. Gov. Buildings</b>					
6007-01 . Custodial Services	8,043.00	8,108.00	8,108.00	0%	
6007-07 . Govt Bldg Payroll taxes	540.35	510.00	525.00	3%	
6007-02 . TB Supplies	149.93	300.00	300.00	0%	
6007-03 . TB Heat	7,038.05	6,000.00	6,000.00	0%	
6007-04 . TB Electricity	2,246.88	3,150.00	3,150.00	0%	
6007-05 . TB Repairs & Maintenance	27,913.46	33,115.00	35,315.00	7%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6007-06 .Record Preservation	2,000.00	2,000.00	2,000.00	0%	
6007-09 .TB Workers Comp	573.00	573.00	573.00	0%	
<b>Total 6007 . Gen. Gov. Buildings</b>	<b>48,504.67</b>	<b>53,756.00</b>	<b>55,971.00</b>	<b>4%</b>	
<b>6008 . Cemeteries</b>					
6008-01 . Cem. Maintenance	1,710.96	1,500.00	1,565.00	4%	
6008-02 . Cem Wages	9,318.72	8,242.00	8,342.00	1%	
6008-03 . Cem Payroll Taxes	719.93	630.51	637.00	1%	
6008-04 . Cem Workers' Comp	413.00	413.00	569.00	38%	
<b>Total 6008 . Cemeteries</b>	<b>12,162.61</b>	<b>10,785.51</b>	<b>11,113.00</b>	<b>3%</b>	
<b>6009 . Insurance</b>					
6009-01 . Property & Liability	24,108.50	24,350.00	24,324.00	0%	
<b>Total 6009 . Insurance</b>	<b>24,108.50</b>	<b>24,350.00</b>	<b>24,324.00</b>	<b>0%</b>	
<b>6010 . Advertising &amp; Assoc.</b>					
6010 . Advertising-Other	0.00	1.00	1.00	0%	
6010-01 . NRPC Dues	1,082.00	1,085.00	1,090.00	0%	
<b>Total 6010 . Advertising &amp; Assoc.</b>	<b>1,082.00</b>	<b>1,086.00</b>	<b>1,091.00</b>	<b>0%</b>	
<b>6011 . Other Gen. Gov.</b>					
6011-01 . NH Municipal Membership	1,267.00	1,267.00	1,307.00	3%	
6011-02 . Abatements & Refunds	861.20	1.00	1.00	0%	
6011-03 . Technology Support & Equip	0.00	0.00	15,175.00	0%	
<b>Total 6011 . Other Gen. Gov.</b>	<b>2,128.20</b>	<b>1,268.00</b>	<b>16,483.00</b>	<b>1200%</b>	
<b>Total General Government</b>	<b>439,003.60</b>	<b>458,548.13</b>	<b>504,836.67</b>	<b>10%</b>	
<b>Health</b>					
6022-01 . Health Officer	0.00	25.00	25.00	0%	
6022-02 . Animal Control	0.00	1.00	1.00	0%	
6022-04 . NH Health Assn Dues	0.00	35.00	35.00	0%	
6022-03 . Health Agencies, Visiting Nurse	1,500.00	1,500.00	1,500.00	0%	
6022-05 . Community Volunteer Transportation Co.	0.00	0.00	500.00	0%	
<b>Total Health</b>	<b>1,500.00</b>	<b>1,561.00</b>	<b>2,061.00</b>	<b>32%</b>	
<b>Highways &amp; Streets</b>					
<b>6018 . Highway Town Maintenance</b>					
6018-01 . Road Agent Salary	53,779.77	53,795.00	54,602.00	1.5%	
6018-02 . Road Maintainer I	26,840.14	35,360.00	37,440.00	5.9%	
6018-03 . Road Maintainer II	33,691.06	36,428.76	35,890.00	-1.5%	
6018-04 . Road Maintainer III	45,757.98	45,181.55	45,860.00	1.5%	
6018-05 . Part-time Wages	21,629.78	37,000.00	37,000.00	0%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6018-06 : Overtime Wages	8,821.73	10,000.00	10,000.00	0%	
6018-07 : Hwy Payroll Taxes	14,456.74	16,659.05	16,890.59	1%	
6018-08 : Hwy Workers' Comp.	9,790.00	9,790.00	12,795.00	31%	
6018-09 : Hwy Retirement	6,625.21	6,500.00	6,817.60	5%	
6018-11 : Drug & Alc. Testing	862.50	700.00	700.00	0%	
6018-12 : Consulting Engineer	0.00	500.00	500.00	0%	
6018-13 : Paved Road Restoration	127,009.91	123,000.00	123,000.00	0%	
6018-14 : Patch	3,317.96	6,000.00	6,000.00	0%	
6018-15 : Culverts	4,227.56	7,400.00	7,400.00	0%	
6018-16 : Calcium Chloride	16,994.00	17,000.00	17,000.00	0%	
6018-17 : Signs	1,238.81	1,450.00	1,450.00	0%	
6018-18 : Hired Plows	4,922.50	5,000.00	5,000.00	0%	
6018-19 : Salt	13,763.21	18,000.00	18,000.00	0%	
6018-24 : Hired Equipment	1,650.00	2,750.00	2,750.00	0%	
6018-27 : Tree Work	0.00	500.00	500.00	0%	
6018-28 : Guard Rails	0.00	1.00	1.00	0%	
6018-29 : Hired Sweeper	2,500.00	2,500.00	2,500.00	0%	
6018-32 : Aggregate	21,684.37	15,000.00	20,000.00	33%	
<b>Total 6018 : Highway Town Maintenance</b>	<b>419,563.23</b>	<b>450,515.36</b>	<b>462,096.19</b>	<b>3%</b>	
<b>6019 : Hwy Dept. Expenses</b>					
6019-02 : Electricity	3,943.86	2,500.00	2,500.00	0%	
6019-03 : Telephone & Internet	2,131.76	2,000.00	2,000.00	0%	
6019-04 : Dues & Education	275.00	800.00	800.00	0%	
6019-05 : Equip. Maint.	54,298.94	45,000.00	68,000.00	51%	
6019-06 : Edges for Plowing	4,474.10	3,000.00	5,000.00	67%	
6019-07 : Tires	2,468.78	4,000.00	4,000.00	0%	
6019-08 : Chains	1,992.75	700.00	1,500.00	114%	
6019-09 : Chainsaw Repairs	120.66	300.00	300.00	0%	
6019-10 : Radios	0.00	400.00	400.00	0%	
6019-11 : Welding Equipment	779.80	800.00	800.00	0%	
6019-12 : Safety Equipment	1,631.35	2,000.00	2,500.00	25%	
6019-13 : Tools	355.21	750.00	750.00	0%	
6019-14 : Vehicle Fuel	31,691.38	25,000.00	25,000.00	0%	
6019-16 : Hwy Veh. & Equipment--New	7,818.36	5,000.00	5,000.00	0%	
6019-19 : Heating Fuel	4,809.65	6,000.00	6,000.00	0%	
6019-22 : Supplies	2,106.02	1,500.00	2,500.00	67%	
6019-23 : Erosion Control	0.00	0.00	1,500.00	0%	
<b>Total 6019 : Hwy Dept. Expenses</b>	<b>118,897.62</b>	<b>99,750.00</b>	<b>128,550.00</b>	<b>29%</b>	
<b>6020 : Street Lighting</b>	<b>1,614.77</b>	<b>1,560.00</b>	<b>1,560.00</b>	<b>0%</b>	
<b>Total Highways &amp; Streets</b>	<b>540,075.62</b>	<b>551,825.36</b>	<b>592,206.19</b>	<b>7%</b>	



	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
<b>Public Safety</b>					
<b>6012 - Police Department</b>					
6012-02 - Part-time Wages	37,305.00	18,000.00	24,500.00	36%	
6012-30 - Admin Wages	16,165.46	17,400.00	17,660.00	1.5%	
6012-03 - Overtime Wages	7,019.15	6,000.00	6,500.00	8%	
6012-04 - Prosecutor	7,499.96	7,500.00	7,500.00	0%	
6012-05 - Payroll Taxes	8,176.05	5,853.16	6,616.00	13%	
6012-06 - Workers' Comp.	7,898.00	7,898.00	7,030.00	-11%	
6012-07 - Retirement	48,303.53	48,253.18	51,720.00	7%	
6012-08 - Detail expenses	19,950.00	1.00	1.00	0%	
6012-09 - OHRV Grant Detail	0.00	1.00	1.00	0%	
6012-11 - Conventions & Dues	275.00	750.00	600.00	-20%	
6012-12 - Office Expenses	2,264.57	2,500.00	3,000.00	20%	
6012-13 - Uniforms	5,780.20	6,000.00	5,000.00	-17%	
6012-14 - Equip. & Maint.	10,948.53	5,000.00	6,000.00	20%	
6012-15 - Training	3,570.01	3,500.00	4,000.00	14%	
6012-17 - Cruiser Maint.	4,371.39	4,000.00	5,000.00	25%	
6012-18 - Cruiser Fuel	7,194.58	10,000.00	8,000.00	-20%	
6012-20 - Police Chief Salary	70,575.73	70,584.00	71,643.00	1.5%	
6012-21 - 1st Patrolman	48,688.24	48,472.00	54,000.00	11%	
6012-22 - 2nd Patrolman	33,935.20	44,000.00	52,000.00	18%	
6012-23 - On Call	422.95	1.00	1.00	0%	
6012-28 - DUI/Traffic Enf. Grant Work	181.60	1.00	1.00	0%	
6012-29 - PD Telephone & Internet	6,960.20	6,700.00	7,522.00	12%	
6012-31 - PD Heat	1,398.91	2,000.00	2,000.00	0%	
6012-32 - PD Electricity	2,424.78	1,700.00	1,900.00	12%	
6012-33 - PD Technology Expense	10,006.31	6,604.00	0.00	-100%	
6012-34 - CopSync Responder License	0.00	360.00	0.00	-100%	
6012-35 - Child Advocacy Center "Dues"	500.00	500.00	500.00	0%	
<b>Total 6012 - Police Department</b>	<b>361,815.35</b>	<b>323,578.34</b>	<b>342,695.00</b>	<b>6%</b>	
<b>6013 - Ambulance</b>					
<b>6014 - Fire Department</b>					
6014-01 - Fire Chief Stipend	7,000.00	7,000.00	7,000.00	0%	
6014-02 - FD Stipend	15,872.00	16,650.00	34,800.00	109%	
6014-03 - FD Workers' Comp.	1,784.00	1,784.00	4,500.00	152%	
6014-04 - Officers' Expenses	1,367.74	1,500.00	1,500.00	0%	
6014-05 - Hep.B Vac.	0.00	1,800.00	1,000.00	-44%	
6014-07 - Training	2,542.87	3,900.00	3,500.00	-10%	
6014-08 - Expendables	981.06	1,200.00	1,200.00	0%	
6014-10 - Electricity	2,057.51	2,000.00	2,000.00	0%	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
6014-11 - Heat	2,417.14	2,000.00	2,000.00	0%	
6014-12 - Telephone	1,502.90	2,400.00	2,000.00	-17%	
6014-13 - Radio Repair	0.00	1,500.00	500.00	-67%	
6014-14 - Code Books	0.00	400.00	400.00	0%	
6014-15 - Vehicle Maint.	8,472.05	8,000.00	8,000.00	0%	
6014-16 - Fuel	35.64	400.00	400.00	0%	
6014-17 - Equip. Maint.	3,107.67	8,000.00	8,000.00	0%	
6014-18 - Air Bottles	2,543.02	2,600.00	2,600.00	0%	
6014-19 - EMS Supplies	2,061.74	2,000.00	2,000.00	0%	
6014-20 - EMS Training	1,763.65	2,400.00	3,200.00	33%	
6014-23 - FD Admin. Assistant	1,500.00	2,000.00	2,000.00	0%	
6014-24 - FD Payroll Tax	535.50	153.00	689.00	350%	
6017-27 - FD Physicals	450.75	2,500.00	1,000.00	0%	
6014-28 - Waterhole Maintenance	950.00	1,500.00	0.00	0%	
6014-29 - Forestry Grant Equipment	0.00	0.00	0.00		
<b>Total 6014 - Fire Department</b>	<b>56,945.24</b>	<b>71,687.00</b>	<b>88,289.00</b>	<b>23%</b>	
<b>6015 - Building Inspection</b>					
6015-01 - Bldg. Insp. Wages	3,102.70	7,500.00	7,500.00	0%	
6015-02 - BI Payroll Taxes	917.36	573.75	573.75	0%	
6015-03 - BI Mileage	700.80	1.00	1.00	0%	
6015-04 - BI Expenses	23.98	700.00	700.00	0%	
6015-06 - BI Workers' Comp	579.03	465.00	245.00	-47%	
<b>Total 6015 - Building Inspection</b>	<b>5,323.87</b>	<b>9,239.75</b>	<b>9,019.75</b>	<b>-2%</b>	
<b>6016 - Emergency Management</b>					
6017 - Other (Incl. Comm.)	0.00	3,600.00	3,600.00	0%	
6017-01 - Communications/Dispatch	35,000.00	35,000.00	35,000.00	0%	
6017-02 - Communications Utilities	848.20	1,500.00	1,500.00		
6017-03 - Communications Maintenance	5,324.92	4,800.00	4,800.00	0%	
<b>Total 6017 - Other (Incl. Comm.)</b>	<b>41,173.12</b>	<b>41,300.00</b>	<b>41,300.00</b>	<b>0%</b>	
<b>Total Public Safety</b>	<b>488,857.58</b>	<b>473,005.09</b>	<b>560,154.75</b>	<b>18%</b>	
<b>Sanitation</b>					
6021-01 - Wilton Recycling	63,329.00	63,498.00	63,911.93	1%	
<b>Total Sanitation</b>	<b>63,329.00</b>	<b>63,498.00</b>	<b>63,911.93</b>	<b>1%</b>	
<b>Welfare</b>					
6023-01 - Town Poor	700.00	1,000.00	1,000.00	0%	
<b>Total Welfare</b>	<b>700.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0%</b>	

	2018 Actual	2018 Budget	Proposed Budget	% Change 2018-2019	Notes
Total Operating Expenses	1,661,931.52	1,684,631.01	1,854,882.53	10.1%	
Total Capital Outlay & Operating Expenses	2,003,123.67	1,936,771.01	1,973,882.53	1.9%	
Other Assessments					
6037 - School District Assess.	2,420,731				
6038 - Hillsborough County	200,916				

## Statement of Revenues, Expenditures, and Fund Balance

<b>Revenues</b>	<b>2018</b>	<b>2017</b>
Detail Payments, Fines & Grants	22,234	46,688
Rooms & Meals Tax	71,634	71,651
Highway Block Grant	77,544	76,199
Other State Revenue, including SB38 Grant	274	70,399
Licenses, Permits, Fees	11,038	11,887
Motor Vehicle Fees	330,706	323,940
Dog Licenses	3,352	3,530
Interest Income	28	45
Sale of Municipal Property	1,055	1,000
Insurance Proceeds	1,314	-
Property Taxes	3,859,238	3,872,737
Yield Taxes	3,864	22,806
Penalties and Interest	42,931	78,674
Donations	500	-
Other	947	1,054
<b>Total Revenues</b>	<b>4,426,659</b>	<b>4,580,610</b>
<b>Expenditures</b>		
General Government	439,004	501,954
Public Safety	488,858	436,083
Highways	540,076	558,382
Sanitation	63,329	61,220
Health & Welfare	2,200	1,535
Education	2,420,731	2,473,448
Culture and Recreation	64,735	62,760
Debt Service	63,731	19,350
Capital Outlay	227,974	110,287
County Taxes	200,916	197,754
<b>Total Expenditures</b>	<b>4,511,554</b>	<b>4,422,773</b>
Excess (deficit) of revenue over expenditures	(84,895)	157,837
<b>Other financing sources:</b>		
Capital Reserves	(22,070)	9,394
Interfund Transfers	3,550	(40,263)
	<b>(18,520)</b>	<b>(30,869)</b>
Excess (deficit) of revenues over expenditures and other financing	(103,415)	126,968
<b>Fund Balance Beginning</b>	<b>620,601</b>	<b>543,633</b>
Amount voted from surplus	(200,500)	(50,000)
<b>Fund Balance Ending</b>	<b>316,686</b>	<b>620,601</b>

**BALANCE SHEET AND TREASURER'S REPORT  
2018**

COMBINED BALANCE SHEET								
ASSETS	General Fund	Capital Reserves	Trust Funds	Recreation Revolving	Conserv. Funds	Highway Bldg Bond	Forestry Fund	All Funds
Cash	\$ 1,076,632	\$ 279,263	\$ 223,101	\$ 6,096	\$ 80,745	\$ 26,749	\$ 108,842	\$ 1,801,428
Accounts Receivable	\$ 3,631							\$ 3,631
Unredeemed taxes	\$ 168,163							\$ 168,163
Uncollected taxes	\$ 79,170							\$ 79,170
Deeded Property	\$ 5,360							\$ 5,360
<b>Total Assets</b>	<b>\$ 1,332,956</b>	<b>\$ 279,263</b>	<b>\$ 223,101</b>	<b>\$ 6,096</b>	<b>\$ 80,745</b>	<b>\$ 26,749</b>	<b>\$ 108,842</b>	<b>\$ 2,057,752</b>
<b>LIABILITIES AND FUND BALANCES</b>								
Accounts Payable	\$ 1,839							\$ 1,839
Deferred Revenue	\$ 2,186							\$ 2,186
Due to schools	\$ 810,731							\$ 810,731
<b>Total Liabilities</b>	<b>\$ 814,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ 814,756</b>
<b>Fund Balances</b>	<b>\$ 518,200</b>	<b>\$ 279,263</b>	<b>\$ 223,101</b>	<b>\$ 6,096</b>	<b>\$ 80,745</b>		<b>\$ 108,842</b>	<b>\$ 1,242,996</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$ 1,332,956</b>	<b>\$ 279,263</b>	<b>\$ 223,101</b>	<b>\$ 6,096</b>	<b>\$ 80,745</b>		<b>\$ 108,842</b>	<b>\$ 2,057,752</b>

TREASURER'S REPORT	
<b>Cash on hand, January 1, 2018</b>	<b>\$ 1,219,720</b>
Cash receipts:	
Town Clerk	\$ 336,480
Tax Collector	\$ 3,983,990
Selectmen	\$ 452,049
Transfers	\$ 5,500
Interest Income	\$ 28
<b>Total cash available</b>	<b>\$ 5,997,767</b>
Selectmen's orders paid	\$ 4,921,135
<b>Total monies paid out</b>	<b>\$ 4,921,135</b>
Cash on hand, December 31, 2018	<b>\$ 1,076,632</b>

Respectfully submitted,  
Dee Mitchell  
Treasurer

## **TREASURER'S REPORT**

It is with great pleasure I report this is to be the first year in over four decades that Mason has not needed to borrow money to meet its financial obligations. This indicates a conscious effort on the part of our elected and appointed officials to keep the Town solvent and accountable.

As my first year as your Treasurer comes to an end, I sincerely thank Brenda Wiley for her help in guiding me through my duties, and Kathy Wile, Mary Bardsley and the Selectmen for their help, patience and understanding.

Respectfully Submitted,  
Dee Mitchell, Treasurer

### **TOWN OF MASON BONDS**

#### **Backhoe - Principal Muni Bond**

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
1-Apr-16	\$ 76,500	\$ 15,300	3.00%	\$ 2,295	\$ 17,595	\$ 17,595
1-Apr-17	61,200	15,300	3.00%	\$ 1,836	\$ 17,136	17,136
1-Apr-18	45,900	15,300	3.00%	\$ 1,377	\$ 16,677	16,677
1-Apr-19	30,600	15,300	3.00%	\$ 918	\$ 16,218	16,218
1-Apr-20	15,300	15,300	3.00%	\$ 459	\$ 15,759	15,759
<b>Totals</b>		<b>\$ 76,500</b>		<b>\$ 6,885</b>	<b>\$ 83,385</b>	<b>\$ 83,385</b>

#### **Highway Building Bond**

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
31-May-18	\$ 363,000	\$ 36,300	2.97%	\$ 10,781.10	\$ 47,081.10	\$ 47,081.10
31-May-19	326,700	36,300	2.97%	9,702.99	46,002.99	46,002.99
31-May-20	290,400	36,300	2.97%	8,624.88	44,924.88	44,924.88
31-May-21	254,100	36,300	2.97%	7,546.77	43,846.77	43,846.77
31-May-22	217,800	36,300	2.97%	6,468.66	42,768.66	42,768.66
31-May-23	181,500	36,300	2.97%	5,390.55	41,690.55	41,690.55
31-May-24	145,200	36,300	2.97%	4,312.44	40,612.44	40,612.44
31-May-25	108,900	36,300	2.97%	3,234.33	39,534.33	39,534.33
31-May-26	72,600	36,300	2.97%	2,156.22	38,456.22	38,456.22
31-May-27	36,300	36,300	2.97%	1,078.11	37,378.11	37,378.11
<b>Totals</b>		<b>\$ 363,000</b>		<b>\$ 59,296</b>	<b>\$ 422,296</b>	<b>\$ 422,296</b>

**SUMMARY OF VALUATION**

Improved and Unimproved Land	\$56,415,496.00
Assessed Value of Current Use & Conservation Restriction	\$ 535,196.00
Buildings (Mobile Homes Included)	\$96,328,600.00
Public Utilities (PSNH)	<u>\$2,547,400.00</u>
<b>Valuations Before Exemptions</b>	<b>\$155,826,692.00</b>

**EXEMPTIONS**

Elderly Exemptions	\$394,600.00
Solar Exemptions	<u>\$35,000.00</u>
	<b>\$429,600.00</b>
<b>NET VALUE FOR TAX RATE</b>	<b>\$155,397,092.00</b>
<b>NET VALUE FOR STATE EDUCATION TAX RATE</b>	
<b>(LESS UTILITIES)</b>	<b>\$152,849,692.00</b>

**WAR SERVICE TAX CREDIT**

	<u>Limit</u>	<u>#</u>	<u>Credits</u>
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed in action -	\$2000	3	\$6,000.00
All other qualified Persons	\$500	59	\$29,500.00

**2018 TAX RATE**

Municipal	\$8.21
County	\$1.30
Local Education	\$13.41
State Education	<u>\$2.26</u>
<b>Total Rate</b>	<b>\$25.18</b>

## **2018 TOWN CLERK AND TAX COLLECTOR REPORT**

It has been our pleasure to serve the residents of Mason this past year. We licensed 419 dogs and registered 2,687 vehicles and 28 boats.

We held three elections in 2018: the January State Primary, the Town and the November State General elections. You can view the minutes from each, along with the town meeting minutes, elsewhere in this town report.

Last summer we purchased a new credit card machine using a third-party provider. We can process all major cards for the town portion only of motor vehicles, but we can do all other transactions as well – vital records, dogs and property taxes. The state portion for motor vehicles still needs to be cash or check. Depending on the amount being charged, the convenience fee for its use is 2.79%, slightly lower than our previous rate. Please call if you have any questions regarding its use.

The 2019 rabies clinic date is yet to be determined. Reminders go out to all dog owners in the spring, and as long as we have your up-to-date rabies information in our system, you can license your dog(s) by mail. If you get a new dog, bring your proof of rabies to register. If you no longer have your dog, please let the office know so we don't send renewal notices to you. Dogs are required by law to be licensed by April 30 [RSA 466:1]. Please call the office at 878-3768 if you have any questions.

Thank you all for your patience and support in 2018. If you have suggestions or ideas on what you would like to see in our office, please let me know. Make sure you go [www.masonnh.us](http://www.masonnh.us) for updated information on closings, calendar events, etc. If you'd like to be on the town clerk email list and receive notifications of closings, tax info, etc., please let me know (this is a private list and we send emails out BCC).

Deb Morrison

Mason Town Clerk/Tax Collector



TRUST AND CAPITAL RESERVE FUND REPORT  
TOWN of MASON New Hampshire  
December 31, 2018

Year Est.	PRINCIPAL			INTEREST			TOTAL
	Beginning Balance	Funds Created (Expended)	Ending Balance	Beginning Balance	Interest Earned	Disbursals	
TRUST FUNDS							
1856 Boynton School	\$ 11,063.07	-	\$ 11,063.07	\$ 12,631.54	\$ 275.92	\$ 526.32	\$ 12,381.14
1884 Stearns School	\$ 10,469.36	-	\$ 10,469.36	\$ 15,719.47	\$ 309.18	-	\$ 16,028.65
* Cemetery Perpetual Care	\$ 31,362.00	\$ 300.00	\$ 31,662.00	\$ 524.99	\$ 378.54	-	\$ 903.53
1977 Cemetery Land Improvement	\$ 6,976.54	-	\$ 6,976.54	\$ 3,564.46	\$ 124.44	-	\$ 3,688.90
1987 Ellen Augusta Worcester Wilson	\$ 25,000.00	-	\$ 25,000.00	\$ 29,067.23	\$ 638.32	-	\$ 29,705.55
1976 Whitaker-Locke Library	\$ 10,808.07	-	\$ 10,808.07	\$ 996.55	\$ 139.36	-	\$ 1,135.91
1992 Ephraim & Martha Lucindy Hildreth	\$ 9,966.62	-	\$ 9,966.62	\$ 8,653.70	\$ 219.83	-	\$ 1,943.98
2001 Steinberg/Budrewitz Recreation	\$ 223.00	-	\$ 223.00	\$ 127.91	\$ 4.14	-	\$ 132.05
2005 Recreation	\$ 200.00	-	\$ 200.00	\$ 7.63	\$ 2.45	-	\$ 355.05
2015 250th Anniversary Fund	\$ 6,000.00	\$ (6,000.00)	\$ -	\$ 17.81	\$ 67.17	\$ 84.98	\$ 210.08
2017 Police Equitable Sharing Exp Trust	\$ 10,025.47	-	\$ 10,025.47	\$ 12.09	\$ 118.51	-	Closed
2017 Police Supplemental Exp Trust	\$ 11,788.20	-	\$ 11,788.20	\$ 14.22	\$ 139.34	-	\$ 10,156.07
2017 Railroad Trail Expendable Trust	\$ 35,420.00	\$ (3,975.00)	\$ 31,445.00	\$ 82.83	\$ 402.96	-	\$ 133.56
TOTAL - TRUST FUNDS							
	\$ 169,302.33	\$ (9,675.00)	\$ 159,627.33	\$ 71,420.43	\$ 2,820.16	\$ 611.30	\$ 73,629.29
							\$ 233,256.62

<b>CAPITAL RESERVE FUNDS</b>						
1972 Highway Equipment Fund	\$ 2,388.95	\$ (2,388.95)	\$ -	\$ 750.38	\$ 611.05	\$ 197.87
1972 Fire Equipment Capital Fund	\$ -	\$ -	\$ -	\$ 3,283.31	\$ 38.76	\$ 3,322.07
2012 Fire Station Capital Reserve Fund	\$ 50,000.00	\$ (10,147.50)	\$ 39,852.50	\$ 394.05	\$ 540.20	\$ 40,786.75
2018 Fire Department Vehicle	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 5.48	\$ -	\$ 25,005.48
1990 Library Building	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 21,611.93	\$ 751.00	\$ 22,362.93
2011 Police Cruiser Capital Reserve Fund	\$ 28,000.00	\$ (14,000.00)	\$ 14,000.00	\$ 236.28	\$ 265.15	\$ 501.43
2012 Highway Building Fund	\$ 18,399.00	\$ (18,399.00)	\$ -	\$ 183.94	\$ 157.88	\$ 327.40
2002 Highway Construction Fund	\$ 1,569.00	\$ -	\$ 1,569.00	\$ 2,238.09	\$ 44.94	\$ 2,283.03
<b>SCHOOL FUND ACCOUNTS</b>						
2010 Educating Educational Disabled Children	\$ 50,000.00	\$ 20,000.00	\$ 70,000.00	\$ 244.28	\$ 647.62	\$ 891.90
2010 Unanticipated Tuition Cost	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 631.13	\$ 479.69	\$ 1,110.82
2010 School Building & Ground Maintenance	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00	\$ 84.92	\$ 132.68	\$ 217.60
<b>TOTAL - CAPITAL RESERVE FUNDS</b>	\$ 242,356.95	\$ 5,064.55	\$ 247,421.50	\$ 29,667.31	\$ 938.45	\$ 31,841.80
<b>TOTAL - ALL FUNDS</b>	\$ 411,659.28	\$ (4,610.45)	\$ 407,048.83	\$ 101,087.74	\$ 5,933.10	\$ 105,471.09

This is to certify that the information contained in this report is complete and correct, to the best of our knowledge and belief:

TRUSTEES OF TRUST FUNDS:

Constance Lacasse

Patricia Young

\* established prior to 12/1/0



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$188,123.84		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$10,756.34		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$24,269.76)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$3,859,785.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$18,970.00		
Yield Taxes	3185	\$13,058.94		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$2,898.17			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$987.04	\$13,091.97		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$3,871,429.39	\$211,972.15	\$0.00	\$0.00



New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$3,667,540.86	\$124,875.85		
Resident Taxes				
Land Use Change Taxes	\$18,970.00			
Yield Taxes	\$13,058.94	\$710.66		
Interest (Include Lien Conversion)	\$987.04	\$12,441.97		
Penalties		\$650.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$62,798.99		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$95.57	\$449.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$10,045.68		
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire  
Department of  
Revenue Administration

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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$172,963.16			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$2,186.18)			
Other Tax or Charges Credit Balance				
Total Credits		\$3,871,429.39	\$211,972.15	\$0.00
			\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$170,776.98
Total Unredeemed Liens (Account #1110 - All Years)	\$104,170.42



New Hampshire  
Department of  
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$87,960.15	\$65,501.16
Liens Executed During Fiscal Year		\$69,510.58		
Interest & Costs Collected (After Lien Execution)		\$180.86	\$10,905.61	\$17,765.99
<b>Total Debits</b>	\$0.00	\$69,691.44	\$98,865.76	\$83,267.15

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$3,869.73	\$49,430.58	\$65,501.16
Interest & Costs Collected (After Lien Execution) #3190		\$180.86	\$10,905.61	\$17,765.99
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$65,640.85	\$38,529.57	
<b>Total Credits</b>	\$0.00	\$69,691.44	\$98,865.76	\$83,267.15

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$170,776.98
Total Unredeemed Liens (Account #1110 - All Years)	\$104,170.42

## **ASSESSING DEPARTMENT REPORT 2018**

The Town of Mason assessing office had a busy year in 2018. There were roughly 100 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2017. These properties were adjusted accordingly. There were 5 abatement requests filed and processed for the tax year 2017.

Data Verification of all properties will continue this year. We expect to visit another 250 properties. Our goal is to verify the physical data to ensure the assessments are accurate. If no-one is at home, we will take the opportunity to verify the exterior measurements of all primary improvements (buildings etc.).

If an adult is home at the time of the visit, the representative from the Assessor's Office will ask to verify the interior information via tour provided by the adult. At no time will a representative enter a property where a minor is the only person home. In the event a property is posted "No Trespassing", the representative will knock on the door to seek permission to verify the physical data. In the event no-one is home, there will be no attempt to verify the exterior data. The Assessing Official will make another attempt at a later date. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the Assessor will estimate the features of the property to the best of his ability.

It is of the utmost importance to have accurate data to ensure all property owners in Mason are assessed equitably.

The last town-wide revaluation was in 2016. The assessments in Mason are somewhat below "Market Value" in 2018 due to the increase in property values since 2016. There were 34 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2018 assessment ratio. The estimated weighted mean assessment to sale ratio is 85.2% +-. The median assessment to sale ratio is 84.8% with a coefficient of dispersion of 13%. The next scheduled town wide revaluation will be conducted in 2021.

I would like to thank you for your continued cooperation.

Sincerely,  
Todd Haywood, CNHA  
Mason Assessing Agent

## **HIGHWAY DEPARTMENT REPORT**

We started 2018 with lots of drifting snow. Between Jan. and April 15th we had 9 plowable storms and 5 freezing rain or ice storms. To make things interesting, we had an early mud season starting Feb. 22nd. Hurricane Hill seems to be the favorite spot for this as it happened again 10 months later on Dec. 22nd. We had 4 more storms to plow and 3 more ice storms with a very high water table from Nov. 17th until the end of the year.

Beavers had us out by the end of Feb. and kept us busy unplugging culverts through most of the summer. We started grading gravel roads March 1st and continued till Dec. 4th. We had a few heavy rains, one that dumped 5", causing washouts on several of our hilly gravel roads. We added erosion stone to the ditches and more crushed gravel from the 4,000 yd stockpile at our pit. Calcium was again applied and in most places it worked well.

We hired 2 young men to work part time for the summer. Tim worked for a few weeks but then was offered the job he had applied for earlier and moved on. Zack stayed for the summer and after he turned 18 has started plowing for us.

We ditched Brookline and Wilton roads before they were chipsealed. Some other roads were chipsealed as well, covering a total of 6.3 miles of our paved roads.

The paved section of Darling Hill road was reclaimed and paved before the 250th birthday celebration.

Our roadside mower was resurrected and had some time out on the roads to work the bugs out. We are planning to use it more this year.

The motor blew in one of our older dump trucks while plowing the storm of March 7th. We replaced this truck Dec. 4th with a 2006 International 10-wheeler known as the Blue Streak, which is working out very well for us. The transmission went in our 1987 John Deere grader and is now out to be repaired. We rented a grader for a month to get the fall grading done and did some early season snowplowing with it too. We continue to have mechanical problems with our aging fleet. I'd like to see us adopt the policy of putting aside sufficient funds in the capitol reserve fund to upgrade equipment on a

schedule. We do have a 2 yard pickup sander now to help make sanding and salting operations more versatile.

New high band radios were installed in all of our equipment helping in communication, safety and efficiency.

Russ Dewing is the new face on our crew. He started Oct. 9th. and has fit in well.

Dirt work on our new barn started April 19th and the heating and lights were in by the end of Oct. We moved in and got things organized in early Dec. and are enjoying our new space. Most of our equipment fits inside which enables us to leave to sanders loaded, saving us time when we get called out. It's bright and warm and a great improvement. Thank you to the people of Mason for helping us upgrade. Feel free to stop by to check it out.

Bob Bergeron deserves a big thank you for all the hours he put in making sure our building project was completed correctly. He was on site 95% of the time contractors were there. Also thanks to Jim Losse for his help on electrical issues on our vehicles and Garth Fletcher for taking our culvert information and adding it to a series of watershed maps of Mason. He also helped determine the insulation requirements for the concrete kneewall in the new barn.

We also appreciate the hot soups that get dropped off during snowstorms and the cold drinks that show up with a smile on a hot day. It makes a big difference in morale and I'm glad to say this is my town.

This year we hope to reclaim and pave Abbott Hill and Mitchell roads and to do the first step on Greenville road by pulverizing and grading and adding some drainage and gravel to the first half-mile coming in from the Greenville town line. The road will remain gravel thru the winter and be paved the following summer. We also plan on addressing the culvert on Russell road.

Thanks to the selectmen and Kathy and Brenda at the town office and my crew and their families. They all do their part to keep things rolling.

Dave Morrison, Road Agent



## **2018 MASON POLICE REPORT**

The police department is now at full staff with 3 full time officers and 7 part time officers. In March we filled the vacant full-time position with Joshua Hooper. Officer Hooper grew up in this area and comes to the department with 6 years of prior law enforcement experience. This has allowed the department to expand our coverage and better serve the town.

Below is a breakdown of the noteworthy calls for service received by the Mason Police Department. Of significance is a drop in Burglaries from 5 to 2 for 2018.

### **Calls for Service**

911 Hangup Calls - 3	Illegal Dumping - 3
Alarms – 42	Juvenile Issues – 2
Animal Complaints – 23	Lost Property – 4
Arrests – 18	Med Calls – 38
Assaults – 3	Motor Vehicle Accidents – 25
Assist Citizen – 6	MV Complaints – 12
Assist Other Agency – 53	MV Stops – 481
Burglary – 2	OHRV Complaints – 12
Check Conditions – 38	Police Information – 36
Civil Standby – 4	Parking Complaints – 2
Criminal Mischief – 5	Pursuits – 1
Criminal Threatening – 2	Serve Restraining Order – 2
Criminal Trespass – 10 occurrences	Suspicious MV – 22
(Multiple people/occurrence at Quarry)	Suspicious Person/Activity – 10
DMV's – 38	Serve Paperwork – 10
Domestics – 6	Serve Warrant – 2
Fingerprinting – 8	Suicidal Subjects – 3
Fraud – 9	Thefts – 5
Give Advice – 22	VIN Verifications – 26
Gunshots – 17	Welfare Checks – 10
Harassment – 2	

Kevin Maxwell  
Mason Police Chief

## **2018 MASON FIRE REPORT**

This past year brought a lot of long awaited and exciting improvements for our department. Our radio upgrade plan is over 90% complete and the new (to us) truck, Forestry 2, is completed and in service. Forestry 2 is being housed in the green barn behind the fire station. Improvements are being made on the green barn including a foundation, new doors, and lighting. A new AED was purchased to complete our update plan for our defibrillators. Through generous donations, we were able to purchase 1,200 feet of new 4 inch hose for Engine 4 and a gas powered ice auger.

This past year we added 4 new members, which included a few of our Explorers, and we had 2 members who completed their SCBA training and were certified. We also have a CDL class that is currently going on at the station.

We had a total of 57 fire calls for 2018, auto accidents remain our most common call with calls involving a tree on power lines second. We received mutual aid 7 times this past year and we would like to thank our surrounding towns for their rapid response and support.

Throughout the year we have shown our appreciation for our members and their families by having a summer cookout, Thanksgiving supper, and a family breakfast. We appreciate all of our members and their families more than these events or words could ever express. The dedication and time spent away from the rest of their lives to serve the community is extremely appreciated.

A reminder that if you are ever in need of a burn permit, have questions, or are interested in joining our department you can call the station at 878-2208 or email [firechief@masonnh.us](mailto:firechief@masonnh.us).

Fred Greenwood  
Mason Fire-EMS Department, Chief

### **Mason Fire-EMS Department First Responders**

While 2018 again saw a decrease in call volume from the previous year, the number of responses remained high as the Mason First Responders responded

to 75 calls. Motor vehicle crashes, falls, and lift assists remained among the higher frequency dispatch reasons.

Our roster is currently at nine members – six Emergency Medical Technicians and three Emergency Medical Responders. Our average age is now on the higher side of fifty, thus we would love to get some younger people to join us. If you are interested in serving your neighbors as a volunteer First Responder, please contact me at [ems@masonnh.us](mailto:ems@masonnh.us). No previous experience is necessary and we will provide training, equipment, and camaraderie.

The Brookline Ambulance Service continues to serve Mason well by providing continuing care and transport to our patients, and we train with them monthly. Some of the trainings we attended or presented in the past year include: Obstetrical Emergencies, Traction Splinting, Auto Extrication, and Firefighter Down CPR.

Please help us to help you by prominently displaying your house number at the road so it is visible from both directions. This allows both the First Responders and the ambulance crew to avoid unnecessary delays in locating your residence.

Thank you to the Mason residents, Fire and Police Departments, and our members and their families for their continuing support. We are here to help you.

Respectfully submitted,  
EMS Captain Jeff Partridge

<b><u>Total calls</u></b>	<b>75</b>		
day	31	transports	46
night	19	no patient	3
weekend	25		

<b><u>Call Breakdown</u></b>			
MVC	13	lift assist	8
fall	9	weakness / syncope	3
equine incident	0	abdominal pain	5
head injury	3	misc. pain	10
misc. injuries	2	altered mental status	2

assault	0	nausea / vomiting	3
unresponsive	2	difficulty breathing	4
stroke	2	fire standby	1
seizure	2	allergy	2
suicidal	1	dog bite	1
psychological	2	welfare check	2
deceased	3	illness	3
false alarm	3	intoxication	2

## Hollis Communications Center 2018 Annual Report

### *Mission Statement*

***The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.***

It is a pleasure providing excellent service to the emergency personnel and citizens of Mason. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 8 full-time and 3 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which

includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

The Communications Staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and DPW units as well as speak with citizen that walk into the Hollis Police Department with complaints or requests for service.

#### Full Time Personnel

#### Experience

Manager John DuVarney	44 years
Supervisor Robert Dichard	34 years
Communications Specialist Matthew Judge	33 years
Communications Specialist Anna Chaput	31 years
Communications Specialist Jayne Belanger	17 years
Communications Specialist Rick Nicosia	5 years
Communications Specialist Chip Brisk	1 year
Communications Specialist Cassidy Walker	4 years

#### Part Time Personnel

Communications Specialist Richard Todd	39 years
Communications Specialist Norma Traffic	20 years
Communications Specialist Robert Gavin	12 years

When combined, the Communications Center Staff has over 250 years of experience in public safety.

In 2018, the Communications Center answered a total of 47,954 calls for service.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 9-1-1 calls for police, fire, EMS and DPW for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police,

fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service.

With the fulltime retirement of Robert Gavin last year, we hired Kassidy Walker on April 28<sup>th</sup> of this year. Kassidy has 3 years of experience with Milford Area Communications. Kassidy was hired by Milford after doing an internship there for 5 months while she attended Milford High School. Kassidy is a very energetic person and along with her personality she will make an excellent employee for the Town of Hollis. I am very happy to have Kassidy as a part of our team. Robert Gavin has maintained employment in a part time status with the communications center.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Active Shooter, Hostage & Barricaded Persons, Team Building, Mental Health in 911, Self-Evaluation, Low-Frequency High-Risk Calls, Defeating Drama, Attitude, Understaffed – Underpaid - Underappreciated, Major Disasters and Customer Service. This training program provided to us by The Public Safety Group has been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Public Safety Telecommunications Basic Course, Domestic Violence, Emergency Management Conference, Your Role in Suicide Intervention, Mental Health for First Responders, Dealing with Subjects with Mental Health Issues, APCO Atlantic Conference and the annual NH Emergency Dispatchers Association Training Conference.

The Communications Center also provides a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-3812.

This year we accepted delivery of a new alarm monitoring system, which will monitor all of our town buildings for Fire and Burglar Alarms. We will also encumber funds from our 2018 operating budget that will be used to install a new generation Exacom recorder, which is vital equipment as it records all of

our radio transmissions and telephones messages. As previously stated, the money used to purchase both of these critical pieces of equipment came from remaining funds in the 2018 operating budget, which demonstrate our commitment to responsible fiscal planning and budget maintenance.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Mason for their continued support.

**Respectfully submitted,**

**John V. DuVarney, Manager**

**Communications Advisory Board**

**Police Chief Joseph Hoebeke**

**Fire Chief Richard Towne**

**Director of Public Works Todd Croteau**

## **HOME, HEALTHCARE, HOSPICE and COMMUNITY SERVICES**

In 2018, Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Mason. Services included 41 nursing visits, 59 physical therapy visits, 20 occupational therapy visits, 1 medical social work visit, 273 home health aide visits, and 22 Foot Clinic Visits. The cost of service provided with all sources of funding is \$41,040.00.

The following services are available to Mason residents to assist residents to recover at home or to continue to live independently at home:

- Visiting Nurse
- Physical Therapy
- Occupation Therapy
- Home Health Aide
- Hospice care for patients and bereavement support for family members – in the home, in nursing home and assisted living facilities.

Home Healthcare, Hospice & Community Services also offers health promotion services:

- Healthy Starts prenatal and child health services for income eligible families

- “Nurse Is In” clinics check blood pressure and answer questions for everyone
- Foot Care clinics

Home Healthcare, Hospice & Community Services welcomes inquiries at 532-8353 or at [www.HCSServices.org](http://www.HCSServices.org). Our outreach program is available to talk with seniors and families about home care options at no charge.

For 2019, Home Healthcare, Hospice & Community Services is requesting an appropriation of \$1,500.00 to continue to provide home care services in Mason.

Thank you for your support of home care services.

## **PLANNING BOARD REPORT**

<b>Hearing Number</b>	<b>Applicant</b>	<b>Type</b>	<b>Decision</b>
17-01	Martin Ruggiero	Site Plan Map J Lot 69-1	Approved
18-01	Carol Iodice	Lot Merge Map F-11 and Map F-11-4	Approved
18-02	Jon and Nancy Bryan	Lot line adjustment Map K-15 and Map L-57	Approved
18-03	Katherine Fedorka	Subdivision of Map F Lot 12 Into 2 Parcels	Approved
18 – 04	Derek Mathieu	Lot Merger Map J Lot 66 and Map J Lot 67	Approved

Mason’s Hazard Mitigation Plan has been completed and submitted.



The Planning board has been conducting an Administrative Review for Efficiency and Effectiveness on the following subjects: Subdivision Regulations, Site Plan Regulations, Excavation Regulations, Escrow Account Guidelines and an upgrade of the existing filing system. The goal is to produce regulations that are consistent with each other, meet RSA requirements, and are more easily understood.

Respectfully submitted,  
Scott MacGarvey, Chair

## **MODERATOR'S ANNUAL REPORT**

Your election team was very busy this year. The team consists of the Moderator, the Selectmen, the Town and Deputy Town Clerks, the Selectmen's Assistant, the Supervisors of the Checklist, the Ballot Clerks, 15-20 ballot counters, and the set up/take down team.

Some years ago, the Town voted not to have electronic vote counting. If you would like to volunteer as a ballot counter, please contact me or the Town Clerk.

The election year began in February with the School Deliberative session. In March, we held the Town and School District Elections, and the Annual Town Meeting.

Next came the State Primary Election in September, followed by the State General Election in November.

Thank you for your questions, comments, suggestions and support which I welcome.

I look forward to seeing you at the polls on Election Day, Tuesday March 12, 2019 from 11:00 AM – 7:00 PM, and again at Town Meeting on Saturday March 16, 2019 at 9:00 AM at the Mason Elementary School.

Catherine Schwenk CP  
Moderator



9 Executive Park Drive, Suite 201  
Merrimack, NH 03054  
Phone: 603.424.2240  
Fax: 603.424.2230

*Value yesterday. Enhance tomorrow. Plan today.*

## NASHUA REGIONAL PLANNING COMMISSION 2018 ANNUAL REPORT

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some which are highlighted below.

- **Transportation Planning:** Vehicle, bicycle and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- **Land Use Planning:** Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.
- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.
- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds to support the planning needs of member communities. The most recent NRPC budget was comprised of 69% federal transportation funding sub-allocated by the State of NH, 11% local dues, 9% Household Hazardous Waste program support, 5% local contracts, 2% direct State of NH grants, 3% from special services and miscellaneous revenue and 1% direct federal grants. Highlights of 2018 regional initiatives of benefit to all communities include:

- **Metropolitan Transportation Plan (MTP):** NRPC coordinated a public engagement process to generate input on transportation projects to be included in region's updated Metropolitan Transportation Plan.
- **Technical Support for Stormwater Permitting:** NRPC continues to provide EPA Small Municipal Separate Storm Sewer Systems (MS4) permit technical assistance to the affected NRPC communities and the Nashua/Manchester Stormwater Coalition. In addition to individual community technical assistance related to the general mapping requirements of the permit and completion of Phase I System Mapping, NRPC is now serving as a fiscal agent for Coalition pooled funding.
- **MapGeo 3.0** in December, NRPC deployed the third-generation version of MapGeo, our Live Maps app, which features refreshed property data and a more mobile-device-friendly interface.
- **NHDES Sourcewater Protection Grant:** Through a grant from the NH Department of Environmental Services, NRPC will work to determine improvements to local planning and emergency response protocols in order to minimize accidental spills or releases into the Merrimack River, a primary source of drinking water for the City of Nashua and surrounding communities. NRPC conducted outreach with planners and emergency responders to help identify and implement intervention strategies to mitigate the effects drinking water contamination.

<b>HIGHLIGHTED MASON MEMBERSHIP BENEFITS</b>	<b>ESTIMATED VALUE</b>
<b>ELECTRICITY SUPPLY AGGREGATION</b> <a href="http://www.nashuarpc.org/energy-environmental-planning/energy-aggregation">www.nashuarpc.org/energy-environmental-planning/energy-aggregation</a> NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2018, the Town of Mason and the Mason School District signed 36-month contracts with a competitive supplier as part of the aggregation. <ul style="list-style-type: none"> <li>• <b>Mason School District savings since 2012:</b> \$23,955 (compared to the default utility rate).</li> <li>• <b>Town of Mason savings since 2016:</b> \$4,284 (compared to the default utility rate)</li> <li>• <b>NRPC Staff Time: 140 hours</b></li> </ul>	
<b>HAZARD MITIGATION</b> <a href="http://www.nashuarpc.org/energy-environmental-planning/hazard-mitigation-planning/">http://www.nashuarpc.org/energy-environmental-planning/hazard-mitigation-planning/</a> NRPC worked with Mason's Hazard Mitigation team to complete an update to the Town's Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that municipalities update their hazard mitigation plans every 5 years in order to maintain eligibility for federal mitigation grants. The 2018 update will identified critical facilities and areas of concern throughout Mason, analyzed potential natural hazards and risks to these facilities, and prioritized mitigation measures to address the hazards. <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: \$6,000</b></li> </ul>	
<b>TRAFFIC COUNTING</b> <a href="http://www.nashuarpc.org/transview">www.nashuarpc.org/transview</a> NRPC collects traffic counts in the region including locations in Mason. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC collected data at 4 locations in 2018. Traffic count data is also collected at the request of the town officials. All counts are available to the Town for local planning initiatives. NRPC continues to maintain the traffic count database that includes Mason traffic count information. <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 10 hours</b></li> </ul>	
<b>ONLINE GIS</b> <a href="http://nrpcnh.mapgeo.io">http://nrpcnh.mapgeo.io</a> MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for GIS property information in the region. <ul style="list-style-type: none"> <li>• <b>Licensing fee \$6,000/year / NRPC Staff Time: 40 hours</b></li> </ul>	
<b>TRANSPORTATION PLANNING ADMINISTRATION</b> NRPC works with local, state and federal transportation officials to facilitate improvements to the transportation system that reduce congestion and improve accessibility to businesses and services. Improvements to the regional road network have a direct benefit to accessibility and property values in Mason. NRPC continues to provide technical support to the Souhegan Valley Transportation Collaborative bus service. <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 200 hours</b></li> </ul>	
<b>DEVELOPMENT REVIEW AND PLANNING SERVICES</b> Part of NRPC's comprehensive services is to offer direct local land use planning assistance. The Town of Mason utilizes contract planning services to directly assist the Planning Board. Services include assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, attend hearings and work sessions as needed to assist and answer questions and draft amendments and warrants for Town Meeting. <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 70 hours</b></li> </ul>	

<b>PAYMENTS TO NRPC:</b>	<b>FY 19 Membership Dues:</b>	<b>\$1,082.00</b>	<b>Other Contractual Amounts</b>	<b>\$5,649.00</b>
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**REPRESENTATIVES FROM MASON TO NRPC:** NRPC extends its heartfelt thanks to the citizens and staff of Mason who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Mason. Special thanks to: **Commissioners:** Louise Lavoie; **Transportation Technical Advisory Committee:** Dave Morrison

*Respectfully Submitted – Jay Minkarah, Executive Director*

## **FORESTRY COMMITTEE REPORT**

This year, the survey on Town Lot G-61 was completed. We welcomed Bob Bergeron as a new member. Timber cut on Lot C-16 was completed and revenue deposited in the Forest Maintenance Fund. Forestry and Conservation are working together on upgrading trails.

Respectfully Submitted,  
Harry Spear, Committee Chair

## **CONSERVATION COMMISSION REPORT**

2018 was a milestone year of new and ongoing projects, many and varied.

Throughout the year, we organized a number of activities associated with Mason's 250<sup>th</sup> Anniversary celebration:

- We welcomed spring when 250 daffodils donated by the Conservation Commission and planted by students bloomed in front of Mason School, with additional ones around the gazebo on the common.
- We commissioned and installed a kiosk at the Depot Road entrance to the Mason Rail Trail. Thanks to Scott McGarvey for building the kiosk and to Dave Morrison for helping to install it.
- Once the kiosk was in place, we held a rededication ceremony for the Mason Rail Trail that simultaneously renewed our commitment to this valuable recreational resource, and honored former Mason resident and Conservation Commission member Mrs. Ann Preston for her generous donation of \$40,950 that has and will fund significant trail repairs.
- We enlisted Ethan Belair (county forester with the UNH Co-Operative Extension Service) to lead a nature walk on the Florence Roberts Forest. We learned a lot about the natural and cultural history of the property. Thank you, Ethan.
- We published a special section about Mason in the Monadnock Ledger-Transcript.
- We sponsored a successful 5K road race on Old Home Day. Bob Larochelle coordinated and managed the race, with lots of help from Jen Messer, John Lewicke, and Carolina Tumminelli.

- We had intended to plant sugar maples along Greenville Road to replace those that are dead or dying, and collected donations for this purpose. However, other commitments and weather this year (first a drought, then torrential rains) conspired to thwart our plans. We hope to plant the trees in 2019.

A special mention goes to Barbara DeVore, our public relations “department,” who single-handedly shepherded most of these achievements.

Coincident with Mason’s 250<sup>th</sup> anniversary was the 50<sup>th</sup> anniversary of the Conservation Commission itself. To commemorate the founding of the Commission in 1968 by Cliff Hastings, we produced a large-scale annotated map showing land donations and other major conservation land acquisitions during the past 50 years. The map was displayed at various public events, and will soon be available on the Town Web site (under Town Directory > Conservation Commission > Documents and Maps).

This fall, Mother Nature struck back yet again by sending torrential rains that washed out a portion of the Mason Rail Trail at Pratt Pond and undermined a culvert on the emergency access road at the Mason Quarry Land. Money for the trail repair at Pratt Pond came from the Ann Preston donation. Both areas were repaired by Amos White, a local contractor. Of particular note: Amos replaced the plastic pipe culverts on the emergency access road with a substantial bridge that we hope will better survive expected future downpours (intense weather events are now a normal occurrence, not rare oddities).

We completed work on a draft Conservation Plan that lays out conservation goals for Mason. The draft is under review by the Planning Board and the Board of Selectmen. When finished, the plan will be incorporated into Mason’s Master Plan to help guide future conservation and development decisions.

In May, we were approached by Harry Spear on behalf of the Forestry Committee. The Committee is interested in sharing their funds (from past logging operations) with us to improve Town conservation properties. We agreed that money could be put to good use maintaining and improving existing trails on conservation properties, attacking invasive plants, and in the future constructing new trails. We look forward to a mutually fruitful collaboration with the Forestry Committee.

With the help of Chris Leask, owner of some helpful tools, we built the first of a series of new signs for conservation properties. The sign was on display at Old Home Day and will be installed permanently on Mitchell Hill Road at the Mitchell Hill Wilderness entrance. We’d intended to place the sign this year,

but circumstances and weather blocked installation. The sign will go up in the Spring of 2019. Look for additional signs to appear throughout the year.

We published a significant update to our Natural Resources Inventory (NRI) originally published in 2012. The update incorporates new wildlife habitat data from New Hampshire Fish and Game, as well as other small changes. The updated NRI report and maps are available on the Town Web site.

Finally, we welcomed a new alternate member this year: Matthew (Matt) Robinson-Liu. Welcome, Matt.

# **CONSERVATION COMMISSION FINANCIAL REPORT**

**For Year Ended December 31, 2018**

## **CONSERVATION COMMISSION REPORT**

### **INCOME**

Donations	\$	5,348
Interest Income		60
Land Use Change Income		19,570
Rental Income		6,750
Road Race Income		381
Other Income		400
<b>TOTAL INCOME</b>	<b>\$</b>	<b>32,509</b>

### **EXPENSES**

Canopy Expense	\$	90
Florence Roberts Culvert Installation		23
NHACC Dues and Conference		266
Quarry Access		2,600
Railroad Trail Kiosk		287
Railroad Trail Rededication		159
Sign Expense		48
SPNHF		2,000
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>5,473</b>

**FUNDS ON HAND at 12/31/2018**

Conservation General Fund	\$	42,832
Railroad Trail Maintenance Fund		1,479
Land Protection Fund		5,321
Stewardship Fund		12,580
Rental Fund-Old Ashby Road		18,533
<b>TOTAL FUNDS ON HAND AT 12/31/2017</b>	<b>\$</b>	<b>80,745</b>

**BUILDINGS AND GROUNDS REPORT**

This year the Town Hall was listed on the New Hampshire State Register of Historic Places. This will enable us to apply for grants for repairs.

Some siding was replaced and painted on the parking lot side of the Town Hall. The entrance door at the top of the ramp was replaced as well.

The Mann House emergency light system was replaced with LED lights, the meeting room was painted and the carpet cleaned. The front of the Mann House was also painted.

Regular maintenance was done on the Common, cemeteries and Ballfield. Some areas of the Common received new loam and seed.

Respectfully submitted,  
Wallace A Brown

**RECREATION COMMITTEE REPORT**

This past year we started off with our annual Easter Egg Hunt which was enjoyed by our biggest crowd yet! We were visited by the Easter Bunny and the Easter Chicken!

On August 25th we celebrated our 250<sup>th</sup> anniversary of the incorporation of our town! We began the celebration on Friday, August 24<sup>th</sup> with fireworks set

off at the town sand pit which were viewed from the ball field as well as at the top of Greenville Rd. The celebration was continued the next day and fun was had by all. See the 250<sup>th</sup> committee report for more details of events from the day.

In October, we participated in what is now an annual Trunk or Treat event. People came and decorated their vehicles for children to see and get candy. The fire department was there as well providing much needed lighting and of course candy! A big thank you goes out as well to the police department for providing a safe walking path to and from the church.

Finally, our year is never complete without a visit from good ol' Saint Nick. Arriving on Engine 3 in typical style, Santa then had the children visit with him on the gazebo as he picked out a special gift for each child!

This year may be the last year for the Recreation Committee. We have enjoyed putting these events together over the years, however, we find it is time for someone new to take over. If anyone is interested in joining the Recreation team so that fun events like this can continue for years to come, please contact either Jeannine or Wally anytime and we will be happy to welcome you aboard!

Respectfully submitted by,  
Jeannine Phalon (Co-Chair) – 878-2770  
Wally Brown (Co-Chair) – 320-9450

## **MASON ENERGY COMMISSION REPORT**

The Mason Energy Commission (MEC), formed under RSA 38-D, met for the first time on May 7, 2018. Under RSA 38-D:4, the duties of the MEC are:

- (a) Researching municipal energy use and cost and make such information available to the town on at least an annual basis.
- (b) Making recommendations to local boards and committees pertaining to municipal energy plans and sustainable practices such as energy conservation, energy efficiency, energy generation, and zoning practices.
- (c) Working with local, regional, state and federal organizations, schools and municipal departments to identify and assess energy inefficiencies and to recommend practical economic and environmental solutions.
- (d) Acting in an advisory role to other Town boards, committees and commissions to develop and/or amend local regulations and ordinances that would promote energy conservation and reduce greenhouse gas emissions.
- (e) Promoting community-wide energy efficiency practices through education



and outreach.

(f) Forming subcommittees, as necessary, to focus on specific objectives of the committee including, but not limited to, grant writing, public relations, education and outreach.

Having spent several months, before approaching the BOS about forming the MEC, considering how to reduce fossil fuel consumption locally, the MEC came to its first meeting ready to establish connections in the municipal energy community and get to work. In the eight months of 2018 that the MEC was active, in addition to setting the groundwork for efficient committee work such as setting up email accounts and town website document storage, the MEC addressed items (a), (c), and (e) listed above and described below.

The MEC is more than fortunate to have begun with a smart and energetic team of volunteers who stepped up to the challenge of moving the energy needle in Mason towards efficient use and earth-friendly solutions. Mason follows other towns such as Temple, Rindge, and Hancock, in forming an energy commission, and therefore the MEC has invited leaders from those communities, from organizations such as Local Energy Solutions and Community Development Finance Authority, and companies such as Eversource, to the MEC meetings to learn from them. The MEC has formed at a time when there is great interest in southern New Hampshire in reducing fossil fuel use. Organizations such as Local Energy Solutions, Monadnock Energy Hub, Community Development Finance Authority, and Citizens Climate Lobby, and companies such as Eversource are providing support to individuals and towns that are attempting to take a smart approach to energy consumption. The MEC members are motivated to seek practical energy solutions for our town. MEC members and alternates include Liz Fletcher, Michelle Scott, Dave Morrison, Michele Siegmann, Kathy Chapman, Garth Fletcher, Curt Spacht, Doug Whitbeck, Marina MacIntosh, Mike McGuire, Darrell Scott, and Diane Varney-Parker.

**What the MEC has done in 2018:**

**(a) Researched municipal energy use and cost and made such information available to the town on at least an annual basis**

Garth Fletcher, with the help of Kathy Wile, compiled town fuel and electricity consumption data for 2015 and 2016. Please see <http://masonnh.us/energy-commission-documents/>. In addition to these data, Garth gathered FLIR data that indicate cold and warm spots in the town buildings. Curt Spacht set up a Mason entry in EPA's Portfolio Manager so that Mason's energy use can be easily tracked over the years, and especially before and after weatherization projects are completed.

**(c) Worked with local, regional, state and federal organizations, schools and municipal departments to identify and assess energy inefficiencies and to recommend practical economic and environmental solutions.**

***I. The new highway building***

Just as the MEC formed up, the new highway building was being constructed. Possibilities for energy savings at the new building included the heating system, weatherization, and lighting. The MEC invited Margaret Dillon, an energy consultant, to one of our first meetings. Before the meeting, Margaret visited the highway building site and took photos. At the MEC meeting, Bob Bergeron described that fiberglass encased in a membrane blanket or bib was to be rolled over the steel rafters and purlins, and then the metal siding was to be screwed on. Margaret expressed concern about the envelope assembly in terms of both energy conservation and managing moisture. Margaret's advice was to explore the possibility of insulating on the exterior of the framing with rigid foam board. If insulating on the exterior isn't possible, Margaret suggested spraying 2-3" rigid close cell foam or spray foam on the inside of the steel frame before installing fiberglass. Margaret also had suggestions about exhaust ventilation and doors.

The MEC gathered information about lighting for the new building and found that Eversource rebates are available for lighting systems that are more efficient than code.

The MEC gathered information about HVAC for the new building. Eversource approved paying the contract for the analysis of HVAC needs for the highway building. Some systems can qualify for rebates.

***II. The Mann House and Library***

The MEC prioritized the town assets according to the order in which they should be analyzed for energy efficiency upgrades. The order is the Mann House & library, the fire department, the highway office & quonset hut, the police station, and the Town Hall. The MEC has been involved and continues to be involved in lining up energy and lighting audits. The MEC lined up Margaret Dillon to perform an energy audit of the Mann House and library on October 27, and prepared a report based on that audit. The goal of an energy audit is to identify energy saving measures. Level 2 engineering audits help qualify projects for utility weatherization funds and other types of loans. The MEC presented Margaret's report and recommendations to the BOS in January 2019.

### ***III. The Town Hall***

Garth gathered data on Town Hall energy use. Garth recommended shutting off water to the upstairs kitchen at Town Hall which is seldom used, then base temperature could be set at 45 instead of 55 as it is now. Garth also recommended getting a programmable thermostat that can be operated remotely from Select Board office so Town Hall heat could be ramped up before meetings. An architectural study of the Town Hall was recently completed which could impact any energy saving measures undertaken at the Town Hall.

### ***IV. Vehicles***

The biggest town energy expense is for vehicle fuel at the Highway Department, \$25,813 in 2017 from the Town Report. Dave Morrison and Doug Whitbeck attended a workshop on green energy and found out that there is a clean diesel grant program for acquiring new diesel trucks but the old trucks have to be taken out of service, and can't be sold. Dave applied for a new truck under a diesel replacement program which includes a 25% rebate.

### ***V. How to pay for upgrades***

When the recommendations from Margaret's audit are implemented, Eversource will provide funds to pay for 50% of energy saving measures that meet their cost/benefit threshold. For new construction, they may be able to support installed energy efficiency measures above code. The MEC investigated Eversource's NHSaves program for municipalities and residences that has rebates for new equipment (e.g. heating and lighting for new Highway maintenance building) and street light conversion to LEDs. Conversion is no money down, with immediate savings through reduced electric bills.

The MEC invited Scott Maslansky of the NH Community Development Finance Authority (CDFA), a source of low-cost loans for efficiency improvements (2.5-3% over 10 years), to speak at our meeting. CFDA requires energy audits before applying, an upfront expense. The Clean Energy Fund has \$10.2 million in its revolving loan fund, \$5.3 million is presently deployed. To apply, a level 2 energy audit is required, with cost estimates and energy modeling. (This has been done for the Mann House).

Further research by the MEC has revealed that the NH Public Utilities Commission has incentive grants of 40% for wood boilers, and DSIRE provides a nation-wide data base of funding for municipal energy projects.

### ***VI. Green energy***

Mike McGuire provided information about the possibility of solar PV municipal electricity. A ground-mounted system for Mason town use might only need a quarter acre, to site one hundred 350-watt panels to make a 50 KW array. The town could do net metering, possibly fund the array through the state bonding allowance specifically for solar.

**(e) Promoting community-wide energy efficiency practices through education and outreach.**

The MEC set up an information table at the 250th Celebration and at the primary election. Garth's FLIR tableau banner was displayed, and energy saving information from NHSaves was provided.

## **LIBRARY REPORT**

2018 was a good year for the library with regard to Mason authors. Ron Dube donated his latest book "Vietnam", including interviews with several town residents, and Bety Comerford gave us her "Twin Ponds mystery" series. In May Wendy Walter had a well-attended book signing of "Being Pickity", her memoir about her parents and the creation of Pickity Place.

We continued with our Preschool Storytimes in the spring and fall, the Summer Reading Program "Libraries Rock", and the Noon book Group, now in its 17th year. The Mason Elementary School continues to send classes over, and we enjoy serving the teachers and children for all their library needs. We also held a fall book sale, and our annual Holiday Program on December 1st, with songs, stories and crafts for children. Listening to Lee Siegmann recite "Twas the Night Before Christmas" was a wonderful way to start the holiday season.

We have received generous donations from relatives and friends of the Ahern family, to purchase books in memory of David Ahern. On August 2nd we set up the David Ahern Memorial book shelf.

We would also like to thank the Johansen family for their generous support of the Mason Public Library. Even though they have moved to Stratham, they still remember Mason, and we do miss them.

We continue to serve the town of Mason with our collection of books, CD audio books and DVDs. Library visits reached a new high of 5,498 in 2018.

LIBRARY STATISTICS FOR THE TOWN REPORT --- 2018				
RECEIPTS:				MPLChecking.
Donations				\$1,425.00
Fundraising				\$136.00
Whittier-Locke Trust Fund Interest				\$0.00
Fines/lost book fees				\$129.00
Checking account interest				\$4.11
TOTAL				\$1,694.11
EXPENDITURES				
		Actual 2018	Budget 2018	MPL Checking
Library Wages		\$38,827.00	\$42,445.27	
Library Payroll Taxes		\$2,970.41	\$3,247.06	
Library Workers' Comp.		\$144.00	\$144.00	
Contiuing Ed		\$105.00	\$100.00	
Library Retirement		\$0.00	\$0.00	
Travel		\$254.41	\$375.00	
Telephone		\$1,201.33	\$1,256.00	
Software		\$495.00	\$800.00	
IT Services		\$2,222.34	\$2,220.00	
Postage		\$0.00	\$50.00	
Supplies/Equipment		\$689.90	\$600.00	\$35.00
Dues & Fees		\$707.00	\$850.00	
Programming		\$315.45	\$600.00	\$48.30
Books		\$3,790.00	\$3,800.00	\$609.36
other:		\$0.00	0	91
TOTAL:		\$51,721.84	\$56,487.33	\$783.66
Return to town General Fund			<b>-\$4,765.49</b>	
Accounts - held by Library			1/1/18	12/31/18
People'sUnited Municipal Checking			7928.19	8838.64
Wellington Shields Investment			\$13,114.70	\$12,053.48
Pam Steinberg Memorial Fund CD			\$1,277.17	\$1,281.01
"Friends" Building CD			\$634.78	\$636.69
EOJones Municipal Account			\$10,004.61	\$10,249.53
TOTAL			\$32,959.45	\$33,059.35

Our participation in the NH Inter-library loan system also increased; we had 587 loans from other libraries to Mason, and provided 241 loans to others. Mason patrons also are eligible to use the NH Downloadable Books Consortium.

The biggest event of the year, however, was Mason's 250th anniversary celebration on August 25th, 2018. The library participated with an exhibit of Mason library history, including books, signs and photographs, created by our talented employee Judy Forty. We had memorials of the town's authors: C.W. Anderson, Bronson Potter, and Elizabeth Orton Jones or "Twig", with books, photos, furniture, dolls and figurines. Three sixth-grade volunteers dressed as Little Red Riding Hood handed out bookmarks and invited people to visit the library. Our former director, Sue Wolpert, volunteered to come, greeting the many visitors from near and far, talking about the town's history and memories.

I would like to thank our wonderful employees, Judy, Agatha and Jonathan, and the volunteers who contribute time & talents. Also Kathy and Brenda, and all the Town employees who have answered questions, fixed windows and shoveled snow for us during the year. Our Library Trustees; Lynn McCann, Robin Smith and Elena Kolbenson, do an outstanding job to support the library.

Thank you all for your support of the Mason Public Library.

Denise Ginzler, Director

## **BUILDING INSPECTOR REPORT**

There have been 42 permits issued during 2017. Listed below are the number and type of permits issued:

17 Building Permits, of which 6 are new homes.

8 Electrical Permits

17 Gas/Furnace permits

Application for building electrical and plumbing permits can be found on our town's website, [www.masonnh.us](http://www.masonnh.us). Please call the Selectmen's office at 878-2070 or email [buildinginspector@masonnh.us](mailto:buildinginspector@masonnh.us) with any question regarding

building, electrical, and plumbing permits. If you are unsure of when a permit is required, please refer to the Mason Planning Ordinance, available through the website or the Selectmen’s office.

Respectfully Submitted,  
Jacob Olson

**CEMETERY TRUSTEES REPORT**

During 2018, the cemeteries received routine maintenance. Damaged fence sections were replaced at the First Cemetery on Meetinghouse Hill Rd. At Pratt Annex Cemetery, some fence rails were updated and painted. There were a total of eight burials.

Residents of Mason interested in purchasing cemetery lots at Prospect Hill Cemetery may contact Sexton Wallace A. Brown at 320-9450.

Respectfully submitted,  
Cemetery Trustees  
Jeannine Phalon, Robert Larochelle, Ken Spacht

**TOWN of MASON VITAL RECORDS**  
**for Year Ending December 31, 2018**

**Resident Marriages**

<b>Date</b>	<b>Name</b>	<b>Residence</b>
June 30	John Haley Heidi Kinsinger	Greenfield NH Mason NH
July 7	Jacob Crory Courtney Battle	Mason NH Nashua NH
September 29	David Zapotok Kelly Freiwald	Mason NH Mason NH
November 1	Bryan Herrin Shana Bouvier	Mason NH Mason NH

### Births in the Town of Mason

<b>Date</b>	<b>Name</b>	<b>Place of Birth</b>	<b>Parents</b>
Jan. 12	Oiva William Murto	Peterborough, NH	Hjalmar Murto Rachel Gagne
Apr. 28	William Gilbert Capodilupo	Milford, NH	Anthony Capodilupo Lierin Capodilupo
July 9	Easton Nelson Wolfe	Nashua, NH	Preston Wolfe Sarah Wolfe
July 17	Nathanael Carter Iodice	Peterborough, NH	Christine Iodice
Sept. 8	Eva Elizabeth Seablom	Nashua, NH	Bryan Seablom-Curley Kristen LeBlanc
Oct. 5	Grace Lynn Irwin	Nashua NH	Charles Irwin II Katelyn Irwin
Oct. 8	Addison Wingate Lee	Nashua, NH	Tyler Lee Ashley Lee
Dec. 28	Aidan Blake Lavoie	Manchester, NH	Jesse Lavoie Michele Masse

### Resident Deaths for the Town of Mason

<b>Date</b>	<b>Name</b>	<b>Place of Death</b>
February 8	William G. Murto	Mason, NH
February 11	Alice C. Bastable	Mason, NH
March 9	Veto P. Narkunos	
April 16	David M. Ahern	
May 30	Jennifer R. Schongar	Mason, NH



December 1	Charles E. Contryman	Mason, NH
December 7	Alfred G. Stauble	

### **Burials in the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Cemetery Location</b>
April 21	William G. Murto	Prospect Hill Cemetery
May 12	John Rowse	Prospect Hill Cemetery
June 1	Nora W. Skinner	Prospect Hill Cemetery
June 23	Arnold W. Flaggs	Prospect Hill Cemetery
July 14	Dorothy M. Cooper	Prospect Hill Cemetery
October 27	Mike L. Wessells	Prospect Hill Cemetery
	William Molis	Prospect Hill Cemetery

### **Town of Mason and Mason School District Election** **March 13, 2018**

Mason Town Hall, 7 Meetinghouse Hill Rd., Mason, NH

*For the second year in a row, we experienced another nasty snowstorm on election day, getting about a foot of snow. The Secretary of State's office made it very clear on TV and via email contact that towns were, in no uncertain terms, not to postpone their town elections.*

Moderator Catherine Schwenk declared the polls open at 11:00 am. The total number of voters on the checklist was 1,016. There were two (2) newly registered voters and five (5) absentee voters. A total of 105 residents voted, representing an 11 percent turnout. There were 300 town and 300 school ballots printed.

The Moderator installed Kathy Chapman as deputy supervisor of the checklist.

During the 2017 legislative session the legislature made changes to the “Voter ID Law” (RSA 659:13).

### **What Type of ID Will I Need to Vote? In Summary...**

- Driver’s license issued by any state or federal government
- Non-driver ID card issued by NH DMV or motor vehicle agency of another state
- Photo ID card for “voting identification only” issued by NH DMV (RSA 260:21)
- United States armed services identification card
- United States passport or passcard
- NH student ID card
- A photo ID not mentioned above, but determined to be legitimate by the moderator, supervisors of the checklist, or clerk of a town, ward or city. If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.
- Verification of the voter’s identity by a moderator or supervisor of the checklist or clerk of a town, ward or city (not a ballot clerk). If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.

An acceptable photo ID must have an expiration date or date of issuance. The ID will remain valid five years beyond the expiration date unless the voter is 65 or older in which case an acceptable photo ID may be used without regard to expiration date. The name on the ID shall substantially conform to the name on the checklist.

### **Acceptable Student Photo ID Cards Must Be Issued By:**

- A college, university, or career school approved or licensed to operate in New Hampshire
- A public high school in New Hampshire

- A non-public high school in New Hampshire accredited by a private school accrediting agency that is recognized by the NH Department of Education
- Dartmouth College
- A college or university operated by the university system of New Hampshire or the community college system of New Hampshire

The student ID card has either an expiration date or an issuance date that has not been exceeded by a period of more than five years, except that, at all elections prior to September 1, 2018, student ID cards without a date of expiration or issuance shall be accepted.

In accordance with information received from David Scanlon in 2012, Deputy Secretary of State, “Observers may view and photograph the election results, but shall not handle any election materials.”

Absentee ballots were opened at 1:00 pm.

Ballot clerks included Kathy Wile, Constance Lacasse, Judy Forty and Pauline Bergeron.

Ballot counters included Liz and Garth Fletcher, Judy Forty, Linda Cotter-Cranston, Connie and Gerry Lacasse, Tom Mitchell, Gwen and Douglas Whitbeck, and Selectmen Louise Lavoie and Bernie O’Grady. Selectmen Charlie Moser counted school district ballots. No member of the same household sat at the same counting table. Dee Mitchell was the checklist reconciler.

**The results of the Town Election on Article 1 are as follows:**

**Moderator**

Catherine Schwenk 92

**Town Clerk/Tax Collector**

Debra Morrison 102

**Treasurer**

Dee Mitchell 98

**Selectman**

Charles Moser 90

**Supervisor of the Checklist**

Darrell Scott [write-in] 22

**Library Trustee**

Lynn McCann [write-in] 13

**Trustee of Cemeteries**

Robert Larochelle 91

**Trustee of Trust Fund (1 year)**

Patricia Young [write-in] 7

**Trustee of Trust Fund (3 year)**

Constance Lacasse [write-in] 8

**The Mason School District Election results are as follows:**

**School Board Member**

Jason Iannuzzo 97

**School District Treasurer**

Susan Schulman 98

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report?

Yes 98 No 3 Article 2 carries

Results of **Article 3** — Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Seventy Nine Thousand Seven Hundred Seventeen Dollars (\$3,179,717)? Should this article be defeated, the default budget shall be Three Million Eighty Four Thousand

Five Hundred Fifty Dollars (\$3,084,550) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 3-0.

Yes 66 No 36 Article 3 carries

Results of **Article 4** — Shall the Mason School District raise and appropriate the sum not to exceed

Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article 3-0. (Majority vote required.)

Yes 81 No 22 Article 4 carries

Results of **Article 5** — Shall the Mason School District raise and appropriate the sum not to exceed

Five Thousand Dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation.

The School Board recommends this warrant article 3-0. (Majority vote required.)

Yes 87 No 16 Article 5 carries

Moderator Catherine Schwenk declared the polls closed at 7:10 pm. Ballot counting began at 7:15 pm and concluded at 8:05 pm. Results of this election were announced at 8:40 pm.



Debra A. Morrison

Town Clerk

### **Mason Town Meeting, March 17, 2018**

Mason Elementary School, 13 Darling Hill Road, Mason, NH

*This Town Report is dedicated to Bob Bergeron who served on the Fire Department for many years, several building committees including the elementary school, police station and the highway department. He has also worked with the Conservation Commission, served on the planning and zoning boards and is the assistant building inspector. Thank you, Bob.*

Moderator Catherine Schwenk came to the microphone and called the 2018 Town Meeting to order at 9:06 am. She requested that non-voters wear non-voter credentials and sit in the first row to the Moderator's left. There was no request for interpretive services. She indicated the fire and emergency exits and then introduced those sitting at the head table: Selectmen Bernard (Bernie) O'Grady, Charles (Charlie) Moser, Louise Lavoie and Town Clerk Debra (Deb) Morrison. She also recognized State Representative and resident John Lewicke.

There were 64 voters and 4 nonvoters present with 1,016 names on the checklist, representing a 7 percent turnout.

The Moderator acknowledged that preparation for this meeting is a coordinated effort of many individuals, including School Facilities Manager Chris Rush (along with Wally Brown), Select Board Assistant Kathy Wile, Town Clerk Deb Morrison and Supervisors of the Checklist Kathy Wile, Wally Brown and Dotsie Millbrandt.

The Moderator reviewed the procedure for voters. Voters wishing to speak should use the micro-phones and address any questions to the Moderator. Residents need to give their name at the microphone when recognized. All amendments and substantive motions must be in writing (please also print your name) and signed by the maker and seconder.

Five voters may make a written request for a secret ballot vote prior to a voice vote or division vote per RSA 40:4A. Voters and seconders must be present at the meeting to request a secret ballot vote.

Every voter is entitled to speak on a debatable motion unless the meeting, by a two-thirds vote, has ordered discussion stopped. A voter is entitled to speak a second time on the same question provided all voters who wish to speak have spoken.

The Moderator then announced the results of the Town and School District elections. Total votes cast were 105 out of a total of 1,016, representing an 11 percent turnout. She declared the winning candidates elected to their respective offices.

**Moderator:** Catherine Schwenk 97

**Town Clerk / Tax Collector:** Debra Morrison 102

**Treasurer:** Dee Mitchell 98

**Selectman:** Charles Moser 90

**Supervisor of the Checklist:** Darrell Scott [write-in] 22

**Library Trustee:** Lynn McCann [write-in] 13

**Trustee of Cemeteries:** Robert Larochelle 91

**Trustee of Trust Funds** (1 yr): Patricia Young [write-in] 7

**Trustee of Trust Funds** (3 yr): Constance Lacasse [write-in] 8

The following articles were voted on at the polls on Tuesday, March 13, 2018.

**Mason School District Results**

**School Board Member:** Jason Iannuzzo 97

**School District Treasurer:** Susan Schulman 98

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees, or officers chosen as printed in the Annual Mason School District Report?

Yes 98 / No 3 / Article 2 carries

Results of **Article 3** — Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Seventy Nine Thousand Seven Hundred Seventeen Dollars (\$3,179,717)? Should this article be defeated, the default budget shall be Three Million Eighty Four Thousand Five Hundred Fifty Dollars (\$3,084,550) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 3-0.

Yes 66 No 36 Article 3 carries

Results of **Article 4** — Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund



(established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 81 No 22 Article 4 carries

Results of **Article 5** — Shall the Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established 2010), with such amount to be funded from the June 30, 2018 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 87 No 16 Article 5 carries

The colors were presented by Mason Boy Scout Troop 264 including Drew Hodges, Sampson Hodges, Mikey McGuire, Mason McDonald, Jon Arsenault, Alex Addonizio, Jaden Davies, Caleb Kearney and Scoutmaster Donald Hodges. The Pledge of Allegiance was led by Mason McDonald.

There was no objection to waiving the reading of the Warrant and there were no errors or omissions to the 2017 Town Report.

It was allowed that Denise Ginzler, librarian and non-resident, be permitted to speak on matters of the Mason Library.

In regards to voting by ballot, it was clarified “to please come out of your seats to the center aisle and receive a yes/no ballot. Come down the center aisle to the ballot box. It is your responsibility to place your vote in the box. You may pocket the other half of the ballot or put it in the wastebasket. Please return to your seat by the side aisle.”

**Article 2:** Charlie Moser moved and it was seconded to see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

Article 2 carries unanimously.

**Article 3:** Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of One Million, Six Hundred Eighty Four Thousand, Six Hundred Thirty One Dollars (\$1,684,631) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.)

There was surprisingly no discussion regarding the proposed budget.

Article 3 carries.

**Article 4:** Bernie O’Grady moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Bernie spoke on this article and said, “We’ve been doing this every year for the purchase of a police cruiser and we should continue.”

Article 4 carries unanimously.

**Article 5:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the 250th Anniversary Expendable Trust Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie followed with, “This is the year this will be expended.”

Tom Mitchell asked how much money was currently in the fund. Bookkeeper Brenda Wiley responded there was \$6,000 in there now.

Article 5 carries unanimously.

**Article 6:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

Louise said, "We have been utilizing this money the last four years to supplement our paving budget. Our five-year plan was updated this past July and is available on the website."

Connie Lacasse said the plan addresses paved roads but doesn't mention dirt roads. Louise said that the dirt roads are always being maintained.

Bryan Herrin asked if the five-year plan will end eventually. Louise answered, "With bad weather, we got behind." Bryan asked, "Why don't we roll this into the budget instead of having a separate warrant article?" Bernie responded, "We're hoping not to have to ask for this every year."

Gary Elsworth asked what the bottom line effect is after five years. "If all the warrants pass, what's the bottom line?" Charlie said no one's calculated it out. Mike Bromberg said, "It adds up to \$240,000. How does that affect the tax rate?" Brenda said, "It's not just the amount on there. It's also based on the reserve amounts and what the school gives back to reduce this. We can work out those kinds of figures for next year."

Anna Faiello said she would like to see the amount of impact of each warrant article indicated next year.

Article 6 carries.

**Article 7:** Bernie O'Grady moved and it was seconded to see if the town will vote to raise and appropriate the sum of Fifty Four Thousand Dollars (\$54,000) for the purpose of purchasing and equipping a police cruiser with the funding as follows: Twenty Eight Thousand Dollars (\$28,000) plus any interest from the Police Cruiser Capital Reserve Fund, and the balance of Twenty Six Thousand Dollars (\$26,000) to come from general taxation, or take any other action relative thereto. (Majority vote required.)

John Lewicke asked if the money we just appropriated [in Article 4] is going to be added to this article. No.

Article 7 carries unanimously.

**Article 8:** Charlie Moser moved and it was seconded to see if the Town will vote to establish a Police Detail Revolving Fund pursuant to RSA 31:95-h, for the purpose of providing for the payment of payroll and overhead for police special details, and purchase of police vehicles. All revenues received for police special details will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. Further to name the Board of Selectmen as agents to expend from the fund. Town Treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the named agents. (Majority ballot vote.) Recommended by the Selectmen.

Charlie explained that when the police department works a detail like with Asplundh [tree service] or a special event, they charge for that service. "Sometimes our officers work out of town. This is designed to pool the money so the officers get paid, but the amount charged is in excess of the salary so the money stays in the department to maintain cruisers, etc. and can make a bit of money for the town."

Chief Kevin Maxwell asked if there were any questions.

Garther Fletcher asked if there was a special vehicle for special details? No, and all expenditures come out of the special detail fee (insurance, workers comp, etc.). It's \$75 per detail hour.

Connie Lacasse asked that when the K9 fund was dispersed, why couldn't some of that be used to put aside for this? "When people like the Driving Range have these events, they have to put money aside to pay for them."

Charlie said that some of that money was dispersed and some is for extraordinary expenditures.

Garth noted that the wording is “purchase” for the police vehicles. Charlie: “I guess I misspoke when I said it was for maintenance purposes.”

Ballot voting began at 9:38 and closed at 9:42. There were 61 ballots cast.

Yes – 56 No – 5 Article 8 carries.

**Article 9:** Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of Thirty Nine Thousand Dollars (\$39,000) for the purpose of the second phase of upgrading the communication system for the Fire Department. (Majority vote required.) Recommended by the Selectmen.

Fire Chief Fred Greenwood addressed this article. “This is the second year we’ve upgraded. We’ve added portable radios to the fire trucks and for each position in the trucks. Everyone on the frequency knows who’s talking. Our radio coverage has increased tremendously. We’re going to upgrade the equipment on Townsend Rd. It’s not all new right now. We’re going to test that what we have is what we’re looking for. Low band is no longer being made.”

Article 9 carries unanimously.

**Article 10:** Bernie O’Grady moved and it was seconded to see if the Town will vote to change the intent and wording of the pre-existing Fire Station Building Addition Fund from addition to a remodel of the current fire station and its out buildings. This is a change in wording only and will not cost the taxpayers any money. (2/3 vote required.) Recommended by the Selectmen.

Bernie explained, “We’re just looking to change the wording to use the funds in the capital reserve fund. This is relevant to a second building previously used by the highway department and will be used to house the forestry trucks.”

Article 10 carries unanimously.

**Article 11:** Charlie Moser moved and it was seconded to see if the town will vote to establish a Fire Department Vehicle Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a fire engine, and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in this fund, with

this amount to come from taxation; further to name the Selectmen as agents to expend from this fund. (Majority vote required.) Recommended by the Selectmen.

Fred said, “Two of our engines are getting old. I told the selectmen that a new engine is roughly \$400,000 for a basic engine. Maybe we should start putting money aside every year. We can no longer use a conventional cab truck – the firefighters can’t even use the seatbelts for safety. You have to go to a custom cab, which apparently means they can adjust the price accordingly. The selectmen determined \$25,000 was a good starting point. We’re going to have to address this issue shortly and this will help.”

Article 11 carries unanimously.

The Moderator read the results of Article 8 at this time. Yes – 56 No – 5 Article 8 carries.

**Article 12:** Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) for the purpose of replacing the roof on the Town Hall. (Majority vote required.) Recommended by the Selectmen.

Louise asked Wally Brown to speak to this article. Wally said, “This past October there was a small puddle in the building after a heavy wind and rain storm. We couldn’t find where it was coming in from. Then the Wolf Rockers noticed another puddle a few weeks later. We’ve been putting it off, but it’s probably time now.”

Mike McGuire asked when the last time the roof was replaced. It was suggested that maybe in the 1970s.

Don Hodges asked if that was the only problem with the building. Wally responded no, but the [new] roof would keep it dry.

Connie Lacasse said, “The roof has a definite sag, not to mention the mold (moss) growing on it. There are so many things wrong with that building I don’t know where to start. We have our 250th coming up with a

dilapidated building. I had this discussion last year and talked to Charlie ad nauseum. Why are we waiting so long?"

Wally replied, "It takes money to do it. I don't know how much it would cost. I could have an engineer come in and do an evaluation."

Connie: "A shingled roof?" Wally: "Yes, an architectural shingled roof."

John Lewicke asked if we want to continue to put money into this building. Doug Whitbeck said, "Once you rip the shingles off, you'll probably find more damage underneath. How will you cover the extra expense?" Wally said, "The roof has plywood on it. If there's more damage, we could use money from the buildings and grounds budget."

Trish Cross suggested we find out what it needs first. Cheryl Greenwood asked if anyone has looked into a possible grant for historical preservation. Louise responded, "We have looked into that. It's a very time-consuming process and we spoke with a grant writer. We could use some help with it. Temple had a similar issue and got a grant to help fix it. We don't have enough people with time available to help look into the grant. First you have to prove that it's an historical building and build on that. Any volunteers?"

Garth Fletcher said, "Maybe what's needed on an emergency basis is an engineering study. We need to do the roof to protect the building, but maybe have a structural review first." Moderator Schwenk told him to put it into an amendment and she helped Garth with the wording.

Garth Fletcher moved to amend article 12 "by adding \$5,000 for the purpose of funding an engineering study to be done prior to roofing work." Seconded by Robert Larochelle. Amendment carries unanimously.

Mike Bromberg asked if we could change the wording to "stabilize" instead of "replacing."

Bradley Gilbert moved to amend Article 12 to "alter the wording of the main article to repairing the Town Hall building instead of specifically repairing the roof."

Mark Arsenault said, “We should come up with a long-term plan. A bulldozer is pretty cheap. [lots of boos] I love that building, too, but I don’t want to waste money.” Charlie: “To respond to Mark, the town hall is sort of the centerpiece of the town. The roof is deemed necessary by Wally to prevent further degradation of the building. This fits into what Mark is saying. I say we save the building.”

Moderator: “To come to Brad’s amendment.” Amendment carries unanimously.

Article 12 as amended carries unanimously.

**Article 13:** Bernie O’Grady moves and it was seconded to see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Six Hundred Forty Dollars (\$22,640) for the purpose of upgrading the existing Highway Department radio system. (Majority vote required.) Recommended by the Selectmen.

Bernie spoke on this issue and said that is basically the same situation as with the fire department. “The trucks can’t communicate with each other because of the low band.” Garth Fletcher asked if this includes the ability to communicate with the fire department. Yes.

Article 13 carries unanimously.

**Article 14:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie explained, “Our highway department situation is not good. The trucks are old and breaking down. I’ll let the Road Agent [Dave Morrison] speak to that.”

Dave said, “It’s basically like Fred was saying about the trucks being 2000 vintage. We have trucks going out in all weather. In the middle of one storm, we needed to have a tow truck come drag a truck up the hill. The problem could be an injector or a blown motor. We have about 10 pieces of equipment. Our grader is a 1987 and we put \$20K into it last year to keep it running. We need to put at least \$5K in there.



The fund's been in existence for a long time but we haven't put any money in there for a while."

Mark Arsenault asked why only \$5K. Mike Bromberg asked how much for a replacement truck.

Dee Mitchell said, "We have a highway department capital equipment fund with only \$2,000 in it. We should be putting money into it. Especially for the grader." Brenda added, "We had a budget of \$45K [last year] and we spent \$95K for truck repair." Charlie said, "Money for truck repair comes from somewhere. We always overspend that line item."

Mark Arsenault moved to amend Article 14 from \$5,000 to \$50,00. Seconded by Charlie Moser. Amendment passes.

Article 14 carries as amended.

**Article 15:** Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of purchasing a small sander unit. (Majority vote required.) Recommended by the Selectmen.

Road Agent Dave Morrison held up a brochure and said, "This is an example of what we're talking about. We'll probably use it in the center of town to use sand more judiciously and we can keep it loaded in the barn for emergency use instead of pulling out one of the larger trucks."

Article 15 carries unanimously.

**Article 16:** Bernie O'Grady moved and it was seconded Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged, or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or

optional veterans tax credit voted by the Town under RSA 72:28. Recommended by Selectmen.

Bernie spoke on this article and said that “basically, veterans who served in time of conflict get a tax credit. This would allow all veterans to receive that credit.”

Article 16 carries unanimously.

**Article 17:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the following purposes: Survey of Town owned Lot G-61 to establish bounds for selective cut, for the creation and maintenance of recreation trails on Town lands, and to

authorize withdrawal of said sum from the Forestry Committee Trust Fund previously established, or to take any other action relative thereto. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required.) Recommended by the Selectmen.

Bernie explained that this lot is on Walker Brook Rd. John Lewicke asked if we would be making any money on logging? Yes.

Article 17 carries unanimously.

**Article 18:** Louise Lavoie moved and it was seconded Shall the Town of Mason vote to adopt the provisions of RSA 72:65 through RSA 72:68 inclusive, which provide for a property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property, which is equipped with small wind energy systems (wind energy systems limited to under 100kW in total system size), intended for use at the immediate site, or by approved group net metering. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under this statute. (Majority vote required.) Brought by petition.

Mike McGuire spoke to this article.

Bryan Herrin said, “I’m not against this, but it’s disingenuous. We are artificially changing the assessed value of a property.” There was further discussion with

comments such as, “The tax burden needs to spread in the town,” “The bottom line is that when you sell your house it would be worth more” and “There is general benefit to reducing peak demand. It saves everyone money. You don’t have to build a pipeline, etc.”

Article 18 fails.

**Article 19:** Bernie O’Grady moved and it was seconded Shall the Town of Mason vote to adopt the provisions of RSA 72:69 through RSA 72:72 inclusive, which provide for an optional property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property, which is equipped with central wood-fired heating systems (wood stoves and fireplaces are not included). Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes. (Majority vote required.) Brought by petition.

Mike McGuire again spoke to this article.

John Lewicke stated that, once again, this benefits some but not others.

Kathy Chapman moved to amend Article 19 by inserting at the conclusion of the first sentence, “To qualify for the exemption, the heating equipment must be certified at least by the Environmental Protection Agency and any other federal and state certifying agency, and must be manufactured according to the most stringent federal and state government standards at the time of the purchase of the heating equipment, and the heating equipment must have been manufactured after January 1, 2016.” Seconded by Fred Greenwood.

Discussion followed regarding the technologies available. “We should spur local wood instead of having pipelines or gas from PA.”

Bryan Herrin asked if it would need to be certified by the EPA and/or the NH equivalent. Kathy said it may need a little word tweaking but the idea was to comply with state standards. The amendment fails.

Article 19 fails.

The Moderator recognized Dotsie Millbrandt to speak on the status of the 250th celebration.

Dotsie: “Thank you for appropriating another \$2,000. The date is August 25, 2018. We have a grant from the NH Council on the Arts. There are a few things to do right now. We have a beard contest. It’s free and you don’t need to sign up ahead of time and the rewards are modest. We’ll have, by popular demand, a costume contest from the 1700s through 1800s. We have a time capsule we’ll be putting in. Things should represent our current time. No electronics because of batteries.”

Connie Lacasse asked, “Where are you putting the time capsule? In the town hall?”  
[laughter]

Dotsie added, “We need volunteers to help out on that day. We have an active planning committee and lots of things planned.” [There was further discussion on the activities.] “We need someone to volunteer for the dunk tank. Fireworks will be launched from the sand pit the night before and viewed from Bronson’s hill. There will be food galore! If you have a great idea you’d like to champion, please come to the meetings. The next one is March 21, 7 pm, at the Mann House. Andy’s Summer Playhouse will be performing some time beforehand celebrating their 50th year here, where they started.”

Louise Lavoie announced, “I want to put out a call for volunteers if anyone is interested. The selectmen recently appointed an energy commission to look at the energy usage in the town. Talk to Kathy Chapman or Liz Fletcher if you’re interested. There’s a description here of the committee. We’ll put it on the web site as well. We’ve had some good participation from people in town and were able to fill a lot of the positions on the zoning and planning boards. If you have an interest in any of the boards, please contact the town office.”

Connie Lacasse: “If possible, why couldn’t that energy group look into putting solar panels on the roof of the town hall?”

Charlie Moser said, “We’ll put you on that committee, Connie!”

The Moderator gave recognition to Sue Wolpert who retired after 25 years of service to the library. “Let’s give her a round of applause for her service to the town.”

On motion of Michael Bromberg and duly seconded, Town Meeting was adjourned Sine Dai at 11:00 am.

Respectfully submitted,

Debra A. Morrison

Mason Town Clerk

**Town of Mason, New Hampshire**  
**State Primary Election, September 11, 2018**

Moderator Catherine Schwenk declared the polls open at 11:00 am.

The total number of voters on the checklist was 988. There were 8 walk-in voters registered and 17 absentee voters. 33 Undeclared voters voted Republican, 69 Undeclared voters voted Democrat and 1 voted Libertarian. A total of 294 residents voted: 152 Republicans, 140 Democrats and 2 Libertarians representing a 30 percent turnout.

The 2018 NH Voter ID Law 659:13 is in effect. In part, for this State Primary Election you were asked to provide one of the following forms of photo ID...

- Driver's license issued by any state or federal government
- Non-driver ID card issued by NH DMV or motor vehicle agency of another state
- Photo ID card for "voting identification only" issued by NH DMV (RSA 260:21)
- United States armed services identification card
- United States passport or passcard
- Valid student ID card
- A photo ID not mentioned above, but determined to be legitimate by the moderator, supervisors of the checklist, or clerk of a town, ward or city. If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.
- Verification of the voter's identity by a moderator or supervisor of the checklist or clerk of a town, ward or city (not a ballot clerk). If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.

The ballot clerks were Pauline Bergeron and Kenneth Greene (am), Connie Lacasse and Sandy LeClair (pm).

The following ballot counters had previously taken the oath of office: Linda Cotter-Cranston, Connie and Gerry LaCasse, Louise Lavoie, Dave Morrison, Charlie Moser, Bernie O'Grady, Carolyn Place, Liz and Garth Fletcher, Tom Mitchell, Sandy LeClair, Ken Greene, and Pete and Pam McGinnity.

**The State Primary Election Results Are As Follow:**

**REPUBLICAN**

**Governor**

Chris Sununu	137	<i>[There was 1 write-in candidate]</i>
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**Representative in Congress**

Robert Burns	30
Stewart I. Levenson	33
Jay Mercer	5
Steven Negron	48

Brian Belanger	6	
Gerard Beloin	1	
Lynne Blankenbeker	24	
<b>Executive Councilor</b>		
Dave Wheeler	128	<i>[There was 1 write-in candidate]</i>
<b>State Senator</b>		
Richard Dowd	19	
Kevin Avard	119	<i>[There was 1 write-in candidate]</i>
<b>State Representatives</b>		
Jack B. Flanagan	102	
John Lewicke	100	<i>[There were 2 write-in candidates]</i>
<b>Sheriff</b>		
James A. Hardy	124	<i>[There were 3 write-in candidates]</i>
<b>County Attorney</b>		
Dennis Hogan	123	
<b>County Treasurer</b>		
David G. Fredette	122	
<b>Register of Deeds</b>		
Edward J. Sapienza	45	
Mary Ann Crowell	36	
April Kaplan	33	
<b>Register of Probate</b>		
Joseph Kelly Levasseur	122	
<b>County Commissioner</b>		
Robert H. Rowe	121	
<b>Delegate to State Convention</b>		
John Lewicke	4	<i>(write-in candidate)</i>
		<i>[There were 9 more write-in candidates]</i>
<b><u>DEMOCRATIC</u></b>		
<b>Governor</b>		
Steve Marchand	66	
Molly Kelly	72	
<b>Representative in Congress</b>		
Ann McLane Kuster	133	
<b>Executive Councilor</b>		
Debora B. Pignatelli	129	
<b>State Senator</b>		
Melanie Levesque	113	
Tom Falter	26	

**State Representative**

Brett Hall	93	
Brian Lee Rater	90	<i>[There was 1 write-in candidate]</i>

**Sheriff**

Bill Barry	9	<i>[write-in candidate]</i>
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*[There were 6 more write-in candidates]*

**County Attorney**

Michael Conlon	113	
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**County Treasurer**

William Bryk	114	
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**Register of Deeds**

*[There were 4 write-in candidates]*

**Register of Probate**

Elizabeth Ropp	113	
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**County Commissioner**

Steve Spratt	112	<i>[There were 2 write-in candidates]</i>
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**LIBERTARIAN****Governor**

Aaron Day	1	
Jilletta Jarvis	1	

**Representative in Congress**

Justin O'Donnell	0	
Tom Alciere	2	

**Executive Councilor**

Brian Chabot	1	<i>[There was 1 write-in candidate]</i>
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**State Senator**

Mason Donovan	1	<i>[write-in candidate]</i>
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**State Representative**

Kevin Avard	1	<i>[write-in candidate]</i>
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**Sheriff****County Attorney****County Treasurer****Register of Deeds****County Commissioner**

Moderator Catherine Schwenk declared the polls closed at 7:10 pm. Ballot counting began at 7:20 pm and ended at 8:17 pm.

Debra A. Morrison  
Mason Town Clerk



## **MASON, NEW HAMPSHIRE**

### **State General Election**

**Held at the Mason Town Hall, November 6, 2018**

Moderator Catherine Schwenk declared the polls open at 11:00 am. There were 1,000 voters on the checklist. A total of 699 residents voted, representing a 68 percent turnout. There were 57 absentee ballots cast and 28 newly registered voters.

The Moderator expressed her appreciation to Wally Brown for setting up the facilities for this election.

In accordance with information received from David Scanlon, Deputy Secretary of State, "Observers may view and photograph the election results but shall not handle any election materials."

At 11:10 am the Moderator announced that absentee ballots would be opened in accordance with RSA 659:50. Absentee ballots were subsequently recorded at 1:00 pm per RSA 659:49.

Ballot clerks were Pauline Bergeron, Kenneth (Ken) Greene, Lauren Mann and Sandy LeClair.

Kevin M. Bannon, Forensic Financial Examiner from the Dept. of State Bureau of Securities Regulation, came to inspect the procedures being carried out by the town during the election. During his time there we had two incidences where we looked to him for assistance. One was when Town Clerk Kathy Valliere from Greenville came in with an absentee ballot that was sent in error to a Mason resident from her office with a Greenville ballot enclosed.

A call was made to the Secretary of State's office and it was determined to reject the ballot and have Kathy write an explanation on it as to what happened.

The other was that the AVS tablet sent to us from the state was not working properly. It was printing the filled-in circles way out of whack on the paper (too far up) where it could not be determined voter intent. There was nothing more we could do with it during the election, resulting in 2 spoiled ballots.

The 2017 legislative session made changes to the Voter ID Law relative to domicile for voting purposes [known as SB 3, becoming effective 9/8/17]. Under the law, people registering within 30 days of an election [have to show some kind of proof that they're "domiciled" in the town where they're trying to vote](#). For this election you will be asked to provide a form of photo ID, and if registering on election day, proof of domicile. Various forms of photo ID might include...

- A driver's license issued by any state or federal government
- Non-driver ID card issued by the NH DMV or motor vehicle agency of another state
- Photo ID card for voting identification only issued by NH DMV (RSA 260:21)
- A US Armed Forces identification card
- A US passport or passcard
- NH student ID card
- Verification of the voter's identity by a moderator or supervisor of the checklist or clerk of a town, ward or city (not a ballot clerk). If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.
- An acceptable photo ID must have an expiration date or date of issuance.

Voters who did not have any of the above ID were requested to check in at the voter ID table and sign a Challenged Voter Affidavit. There were no affidavits.

The Moderator expressed her gratitude to all of the town officials and

volunteers who make this election process go smoothly. She announced that no counters from the same household are to sit together at the same table during the counting process.

The following ballot counters were administered the oath of office: Linda Cotter-Cranston, Garth Fletcher, Liz Fletcher, Devan Fletcher, Lauren Mann, Joseph Baldi, Charlie Moser, Pete McGinnity, Bernie O’Grady, Doug Whitbeck, Connie Lacasse, Tom Mitchell, Louise Lavoie, Darrell Scott, Dave Morrison, Bruce Mann, Pam McGinnity and Carolyn Place.

## **The New Hampshire State General Election Results are as follows...**

There were two Constitutional Amendment Questions on the ballot, proposed by the 2018 General Court. 1. “Are you in favor of amending article 8 of the first part of the constitution to read as follows: [Art.] 8. [Accountability of Magistrates and Officers; Public’s Right to Know.] All power residing originally in, and being derived from, the people, all the magistrates and officers of government are their substitutes and agents, and at all times accountable to them. Government, therefore, should be open, accessible, accountable and responsive. To that end, the public’s right of access to governmental proceedings and records shall not be unreasonably restricted. The public also has a right to an orderly, lawful, and accountable government. Therefore, any individual taxpayer eligible to vote in the State, shall have standing to petition the Superior Court to declare whether the State or political subdivision in which the taxpayer resides has spent, or has approved spending, public funds in violation of a law, ordinance, or constitutional provision. In such a case, the taxpayer shall not have to demonstrate that his or her personal rights were impaired or prejudiced beyond his or her status as a taxpayer. However, this right shall not apply when the challenged governmental action is the subject of a judicial or administrative decision from which there is a right of appeal by statute or otherwise by the parties to that proceeding.”

(Passed by the N.H. House 309 Yes 9 No; Passed by State Senate 22 Yes 2 No) CACR 15

Yes 514 / No 118

2. “Are you in favor of amending the first part of the constitution by inserting after article 2-a a new article to read as follows: [Art.] 2-b. [Right to Privacy.] An individual's right to live free from governmental intrusion in private or personal information is natural, essential, and inherent.”

(Passed by the N.H. House 235 Yes 96 No; Passed by State Senate 15 Yes 9 No) CACR 16

Yes 538 / No 109

The Moderator declared the polls closed at 7:05 pm. Ballot counting began at 7:40 pm and concluded at 9:15 pm.

As a follow up to the election, a representative from the Secretary of State's office came on November 14, 2018 to pick up all ballots cast by the Town of Mason, including absentee ballots, for a recount of certain offices. These ballots will not be returned to the Town, but will be sent to Archives for storage.

A handwritten signature in dark ink, reading "Debra Morrison". The signature is fluid and cursive, with the first name "Debra" and last name "Morrison" clearly distinguishable.

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Debra A. Morrison, Town Clerk



## PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Mason  
Mason, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Mason as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Highway Capital Project Fund	Unmodified
Aggregate Remaining Fund Information	

#### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 1-B to the financial statements, management has not recorded capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

As discussed in Note 14 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Town of Mason  
Independent Auditor's Report***

***Adverse Opinion***

In our opinion, because of the significance of the matters described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Mason, as of December 31, 2017, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Mason as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

**Management's Discussion and Analysis** – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the Schedule of the Town's Proportionate Share of Net Pension Liability (page 26) and Schedule of Town Contributions (page 27) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Mason's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

November 27, 2018

*Plodzik & Sanderson  
Professional Association*

## MASON'S 250th

On August 26, 1768, Governor Wentworth signed a charter, brought by town father Obadiah Parker, establishing the town of Mason in the Province of New Hampshire. In 2018, one-quarter of a millennium later, the residents of Mason celebrated its anniversary in style.



With a bang, a spectacular show of fireworks lit the skies on Friday evening, August 24 to kick off the anniversary weekend. Launched from the town sand pit, volley after volley of fireworks burst into the sky, silhouetted by a full moon, thrilling viewers from the town ball field to the Greenville Road overlook. <sup>1</sup>

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<sup>1</sup> Photo credits: Fireworks – Robert Fletcher, Opening ceremony – Robert Fletcher, Memorial – Don MacIntosh, Uncle Sam – Robert Fletcher, Uncle Sam's Privy – Robert Fletcher, Laila – Linda O'Grady, Regiment Encampment – Robert Fletcher

On Saturday, Scout Troop 264 raised the American flag and the Sixth Middlesex Regiment fired a salute to open the celebration. Then suddenly it was 1768. Obadiah Parker (Lee Siegmann) returned from Portsmouth and handed the charter to town father Josiah Wheeler (Charlie Moser), who talked about Mason's early history. A messenger ran up, saying, "Mr. Wheeler, people, hear ye hear ye, shots have been fired, blood has been shed, the British are coming!" With that news, Captain Benjamin Mann (Bernie O'Grady) read the Call to Arms and his Regiment (the Sixth Middlesex Regiment) marched off to war.



At Pleasant View Cemetery, Mason's oldest veteran, Colonel Nancy Richards, laid a wreath at the Blood Memorial that commemorates two brothers who were Mason's casualties in the Revolutionary War. The Regiment fired a salute for the fallen and a bugler played taps.

And the 250<sup>th</sup> celebration was underway!



Church ladies served a pancake breakfast, Uncle Sam (Bob Gagnon) judged a beard contest won by Win Bennett, a wandering minstrel played mandolin, and the Wolf Rock minister told his harrowing tale. There was a cemetery tour that explained old gravestone engravings road race that ran through the northern part of town, plus pony rides, a petting zoo and a robotics display - things were happening everywhere. Antique cars were on parade, antique firetrucks were on display and many vendor booths were selling local goods. Mason's historian Ron Dube purveyed his new publication, *50 Years of Mason History*, as well as the book he authored about local veterans in the Vietnam War. The library displayed works by Mason's other famous authors, C. W. Anderson, Elizabeth Orton (Twig) Jones and Bronson Potter. Even Uncle Sam's privy - yes, the real thing - came to the party, with colorful paintings on the backboard and beanbags to toss inside.



At the school, children staged a play about Little Red Riding Hood and unveiled six beautiful large paintings they had created of famous Mason places. The hallway walls were graced by heirloom photographs of Mason's old homes and Mason's railroad history, courtesy of the Historical Society. Many old-time children's games took place in the school field. In the Mason Congregational Church, the Reverend Veronica Don talked about church in the 1800s, while visitors sipped beverages in the tea room set up in the back of the sanctuary. One visitor was Laila Washburn, aged 99, our Boston Post Cane holder. She arrived wearing the same 1800s era dress and bonnet that she had worn at Mason's Bicentennial in 1968!

The most special and unique exhibits were made possible by a grant from the NH State Council on the Arts and the National Endowment for the Arts. Twelve artisans of crafts important to our history demonstrated their work: basket weaver Jacqueline O'Hare, blacksmith Prescott Bank, cooper Ron Raiselis, fly-tyer Scott Biron, potter Wendy Walters, spinner Susan Luongo, stone wall builder Kevin Fife and wooden spoon maker Dan Dustin. Several of the artisans were from Mason: weaver Sarah Fortin, beekeeper Rob Doyle, maple sugarer Wally Brown and goat's milk soap maker Judy Forty.



The grant also provided for other events held throughout the year. In April, Puppeteer Deborah Costine entertained children, parents and grandparents with a tale about a beaver, a turtle, a salamander and two small humans. Humorist Rebecca Rule told New Hampshire stories in the town hall in May. Andy's Summer Playhouse co-founder and early director Bill Williams held a workshop in August, with a play performed by Andy's touring group, plus a discussion and reminiscences.

The Mason Historical Society held events earlier in the year, too. They organized a talk about Mason's railroads by railroad enthusiast Dale Russell and a costume dance, Dancing Thru the Decades, that featured music from several eras. The Conservation Commission sponsored a walk in Florence Roberts Forest and raised funds to plant sugar maples along Greenville Road next spring. Also, students planted 250 daffodil bulbs in front of the school and around the gazebo.

Last but not least, the 250<sup>th</sup> celebration left its calling card for the future people of Mason. Throughout the year, people donated items for a Time Capsule. It was



interred in the Dutch oven at the Mann House, under the painting of Captain Benjamin Mann. We hope the good captain will keep it safe until Mason's 300<sup>th</sup> Anniversary.

Many, many thanks to the grant-writing team, Martha Ward, Barbara DeVore and Pam McGinnity, to our ombudsman Wally Brown, and to the rest of the 250<sup>th</sup> committee who worked on this project for over two years: Linda O'Grady, Kerrie and Bob Baldi, John Dube, Carol Iodice, Dotsie Millbrandt, Dave and Deb Morrison, Kaydee Rafferty, Nancy Richards, Maureen Vaillancourt, Cheryl Williams and Sue Wolpert. Also our heartfelt thanks to the Mason Police Department, Fire Department, Highway Department, Recreation Committee, Library, Conservation Commission, Scout Troop 264, and the many other people who helped. Best of all, we thank the wonderful townspeople of Mason who came to celebrate. It was a great party, hope you had a blast!

Respectfully Submitted,

Dotsie Millbrandt, Chair, Mason 250<sup>th</sup> Anniversary Committee





Mason School District  
School Administrative Unit #89  
Mason, New Hampshire



**ANNUAL REPORT**

Year Ending June 30, 2018

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## MASON SCHOOL DISTRICT

### OFFICERS

Moderator	Mrs. Catherine Schwenk	2020
Clerk	Mrs. Becky Partridge	2019
Treasurer	Mrs. Susan Schulman	2020
Secretary	Mrs. Becky Partridge	Appointed

### SCHOOL BOARD MEMBERS

Chairman	Dr. Christopher Guiry	2019
Vice Chairman	Mr. Timothy Leak	2020
	Mr. Bradley Gilbert	2019
	Anne (Nancy) Richards	2020

### SCHOOL DISTRICT ADMINISTRATION

District Administrator/Principal	Mrs. Kristen Kivela
Director of Student Services	Mr. Peter Naitove
Administrative Assistant	Mrs. Heidi DeLorme
Business Manager	Mr. Michael O'Neill
Accounts Payable	Mrs. Brenda Wiley

## MASON SCHOOL DISTRICT

School Administrative Unit 89  
13 Darling Hill Road  
Mason, NH 03048

(603) 878-2962

Website: <http://mason.sau89.org>



**WARRANT FOR  
THE 2020 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

---

To the inhabitants of the Mason School District qualified to vote in School District Affairs:

**First Session of the Annual Meeting (Deliberative):**

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the Second, (2nd) day of February 2019, at 9:00 a.m. This session shall consist of explanation, discussion and debate of warrant articles 3 and 4 and 5. Warrant articles may be amended subject to the following limitations: (1) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

***Snow Date***

*Snow date for the first session is **Saturday**, February 2, 2019, at 2:00 p.m. as determined by the moderator scheduled within 72 hours of the original date.*

**Second Session of the Annual Meeting (Voting):**

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Twelfth (12th) day of March, 2019, to vote by official

**WARRANT FOR  
THE 2020 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

---

ballot on Articles 1 through 5. Polls open at 11:00 a.m. and remain open continually until 7:00 p.m. to act upon the following subjects:

**ARTICLE 1.** To choose the following School District Officers:

- |    |                           |                 |
|----|---------------------------|-----------------|
| a. | School Board Member       | Term of 3 Years |
| b. | School Board Member       | Term of 3 Years |
| c. | School District Secretary | Term of 2 Years |

**ARTICLE 2.** To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

**ARTICLE 3.** Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Three Million, One Hundred Fifty Four Thousand, Three Hundred Seventeen Dollars (3,154,317.00).** Should this article be defeated, the default budget shall be **Three Million, Eighty Eight Thousand, Five Hundred Sixty Eight Dollars (3,088,568.00)** which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.**

**WARRANT FOR  
THE 2020 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

---

The School Board recommends this warrant article. (**Majority vote required.**)

  5   YES      0   NO

**ARTICLE 4.** Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. (**Majority vote required.**)

  5   YES      0   NO

**ARTICLE 5.** Shall the Mason School District raise and appropriate the sum not to exceed five thousand dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. (**Majority vote required.**)

  5   YES      0   NO

**WARRANT FOR  
THE 2020 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

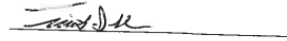

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Given under our hands at said Mason on this 8<sup>th</sup> day of January, 2019.

  
School Board, Chairperson

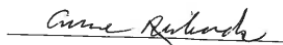
  
School Board

  
School Board


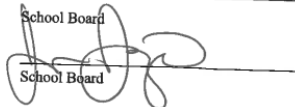
  
School Board  
  
School Board

A true copy of Warrant - Attest:

  
School Board, Chairperson

  
School Board

  
School Board

  
School Board  
  
School Board



School Budget Form

Mason Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/25/2019

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
C. Christopher Gungy	Chairman	C. Christopher Gungy
ANNE RICHARDS	Board member	Anne Richards
Bradley Gilbert	Vice-Chairman	Bradley Gilbert
Timothy I. Leach	Board member	Timothy I. Leach
JASON HANNOGD	BOARD member	Jason Hannogd



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2019**  
**MS-26**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Article</b>	<b>Expenditures Prior Year</b>	<b>Appropriations for period ending 6/30/2019 (Recommended)</b>	<b>Appropriations for period ending 6/30/2020 (Recommended)</b>	<b>Appropriations for period ending 6/30/2019 (Recommended)</b>
<b>Instruction</b>						
1100-1199	Regular Programs	03	\$1,668,192	\$1,813,180	\$1,713,112	\$0
1200-1299	Special Programs	03	\$137,055	\$174,241	\$264,327	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$1,805,247</b>	<b>\$1,987,421</b>	<b>\$1,977,439</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	03	\$108,398	\$139,439	\$161,431	\$0
2200-2299	Instructional Staff Services	03	\$9,958	\$14,973	\$12,889	\$0
<b>Support Services Subtotal</b>			<b>\$118,356</b>	<b>\$154,412</b>	<b>\$174,320</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$16,768	\$13,975	\$17,105	\$0



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2019**  
**MS-26**

		<b>Appropriations</b>		
<b>General Administration Subtotal</b>		<b>\$16,768</b>	<b>\$13,975</b>	<b>\$17,105</b>
<b>Executive Administration</b>				
2320 (310)	SAU Management Services	03	\$70,945	\$104,532
2320-2399	All Other Administration		\$0	\$0
2400-2499	School Administration Service	03	\$99,896	\$149,450
2500-2599	Business	03	\$44,980	\$34,000
2600-2699	Plant Operations and Maintenance	03	\$121,383	\$145,659
2700-2799	Student Transportation	03	\$116,629	\$118,150
2800-2999	Support Service, Central and Other	03	\$1,894	\$15,200
<b>Executive Administration Subtotal</b>			<b>\$455,727</b>	<b>\$542,524</b>
<b>Non-Instructional Services</b>				
3100	Food Service Operations	03	\$68,183	\$72,186
3200	Enterprise Operations		\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$68,183</b>	<b>\$73,348</b>
<b>Facilities Acquisition and Construction</b>				
4100	Site Acquisition		\$0	\$0
4200	Site Improvement		\$0	\$0
4300	Architectural/Engineering		\$0	\$0
4400	Educational Specification Development		\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0
4600	Building Improvement Services		\$0	\$0



4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Other Outlays</b>				
5110	Debt Service - Principal 03	\$255,000	\$255,000	\$250,000	\$0
5120	Debt Service - Interest 03	\$139,963	\$129,732	\$119,581	\$0
	<b>Other Outlays Subtotal</b>	<b>\$394,963</b>	<b>\$384,732</b>	<b>\$369,581</b>	<b>\$0</b>
	<b>Fund Transfers</b>				
5220-5221	To Food Service	\$36,835	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$72,017	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>	<b>\$108,852</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>		<b>\$3,154,317</b>		<b>\$0</b>





Special Warrant Articles

Account	Purpose	Article	Appropriations for period ending 6/30/2020 (Recommended)	Appropriations for period ending 6/30/2020(Not Recommended)
5251	To Capital Reserve Fund	04	\$20,000	\$0
<i>Purpose: Appropriation to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund	05	\$5,000	\$0
<i>Purpose: Appropriation to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$25,000	\$0



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2019**  
**MS-26**

**Revenues**

Account	Source	Article	Actual Revenues Prior Period ending 6/30/2018	Revised Estimated Revenues for Period ending 6/30/2019	Estimated Revenues for Period ending 6/30/2020
<b>Local Sources</b>					
1300-1349	Tuition	03	\$13,000	\$9,000	\$12,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	03	\$18,590	\$18,000	\$21,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$0	\$0	\$0
<b>Local Sources Subtotal</b>			<b>\$31,590</b>	<b>\$27,000</b>	<b>\$33,000</b>
<b>State Sources</b>					
3210	School Building Aid	03	\$86,424	\$86,424	\$86,424
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	03	\$0	\$11,000	\$11,000
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$528	\$500	\$500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0



**New Hampshire**  
*Department of  
Revenue Administration*

**2019  
MS-26**

**Revenues**

		State Sources Subtotal	\$86,952	\$97,924	\$97,924
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	03	\$57,999	\$22,800	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$11,802	\$9,500	\$9,500
4570	Disabilities Programs	03	\$14,018	\$12,500	\$12,400
4580	Medicaid Distribution		\$0	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$83,819</b>	<b>\$44,800</b>	<b>\$21,900</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2019**  
**MS-26**

Revenues				
5300-5699	Other Financing Sources		\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0
0	Amount Voted from Fund Balance	04,05	\$25,000	\$25,000
9999	Fund Balance to Reduce Taxes	3	\$261,973	\$100,000
	Other Financing Sources Subtotal		\$286,973	\$100,000
	Total Estimated Revenues and Credits		\$489,334	\$277,824



**Budget Summary**

<b>Item</b>	<b>Current Year</b>	<b>Ensuing FY (Recommended)</b>
Operating Budget Appropriations	\$3,117,682	\$3,179,717
Special Warrant Articles	\$10,000	\$25,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$3,127,682	\$3,204,717
Less Amount of Estimated Revenues & Credits	\$173,424	\$169,724
Less Amount of State Education Tax/Grant	\$690,079	\$682,033
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,264,179</b>	<b>\$2,352,960</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-DSB

## Default Budget of the School District

### Mason Local School

For the period beginning July 1, 2019 and ending June 30, 2020

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/25/2019

### SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
C. Chandler, Chair	Chairman	C. Chandler
ANNE RICHARDS	Board Member	Anne Richards
Bradley Gilbert	Vice-Chairman	Bradley Gilbert
Timothy I. Leach	Board member	Timothy I. Leach
MASON LAMBERTO	BOARD MEMBER	Mason Lambert



**New Hampshire**  
*Department of  
Revenue  
Administration*

**2019  
MS-DSB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriat ions	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$1,813,180	(\$77,727)	\$0	\$1,735,453
1200-1299	Special Programs	\$174,241	(\$20,001)	\$0	\$154,240
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>		<b>\$1,987,421</b>	<b>(\$97,728)</b>	<b>\$0</b>	<b>\$1,889,693</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$139,439	\$21,633	\$0	\$161,072
2200-2299	Instructional Staff Services	\$14,973	\$0	\$0	\$14,973
<b>Support Services Subtotal</b>		<b>\$154,412</b>	<b>\$21,633</b>	<b>\$0</b>	<b>\$176,045</b>
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$13,975	\$0	\$0	\$13,975
<b>General Administration Subtotal</b>		<b>\$13,975</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,975</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$104,532	\$174	\$0	\$104,706
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$149,450	\$91	\$0	\$149,541
2500-2599	Business	\$34,000	\$0	\$0	\$34,000
2600-2699	Plant Operations and Maintenance	\$146,659	(\$87)	\$0	\$145,572
2700-2799	Student Transportation	\$118,150	\$0	\$0	\$118,150
2800-2999	Support Service, Central and Other	\$15,200	\$0	\$0	\$15,200
<b>Executive Administration Subtotal</b>		<b>\$566,991</b>	<b>\$178</b>	<b>\$0</b>	<b>\$567,169</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$72,186	(\$81)	\$0	\$72,105



**New Hampshire**  
*Department of  
Revenue  
Administration*

**2019  
MS-DSB**

**Appropriations**

3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>		<b>\$72,186</b>	<b>(\$81)</b>	<b>\$0</b>	<b>\$72,105</b>

**Facilities Acquisition and Construction**

4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Other Outlays**

5110	Debt Service - Principal	\$255,000	(\$5,000)	\$0	\$250,000
5120	Debt Service - Interest	\$129,732	(\$10,151)	\$0	\$119,581
<b>Other Outlays Subtotal</b>		<b>\$384,732</b>	<b>(\$15,151)</b>	<b>\$0</b>	<b>\$369,581</b>

**Fund Transfers**

5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Total Operating Budget Appropriations</b>	<b>\$3,179,717</b>	<b>(\$91,149)</b>	<b>\$0</b>	<b>\$3,088,568</b>
--	--------------------	-------------------	------------	--------------------





**Reasons for Reductions/Increases & One-Time Appropriations**

Account	Explanation
5120	Reduction in interest due -\$10,151
5110	Reduced Principal (\$5,000) Payment
3100	Benefit Costs -\$81
2600-2699	Benefit Costs Reduction -\$87
1100-1199	Tuition Decrease -\$79,055 Benefit Increases \$1,328
2320 (310)	Increased Benefit Costs \$1,411
2400-2499	Benefit Cost Increase 91
1200-1299	Increased Service Levela \$20,001
2000-2199	Increased Student Needs \$21,633

## Mason School Board Annual Report

We have seen continued success in the educational experience in the Mason School District. The staff and administration continue to tailor education and learning skills to each individual student attending the Mason Elementary School. The educational process continues to be dynamic and the teaching methods and content of educational material presented to the students continues to evolve. Although standardized testing is not the motivation for education, it can give insight into the effectiveness of educational programs. In the spring of 2018 91% of third, fourth, and fifth graders achieved at or above grade levels in math, 83% in reading, and 100% of our 5th graders in science. These results put Mason Elementary School as a top contender with other elementary schools in the state of New Hampshire. These results taken in context are a significant achievement, reflecting great credit on the teaching staff of our school.

In keeping with the excellent educational environment we are happy to announce our art teacher, Michelle Jimeno was the recipient of New Hampshire's Art Educator of the Year award.

The board has joined the New Hampshire School Boards Association. This group provides up-to-date and comprehensive information to school boards throughout the state in the context of supervising their districts. Further, the Association provides consultative legal information and advice.

The board has reached out to the new Milford Superintendent regarding renegotiating a new tuitioning agreement. It is hard to believe that we are approaching the 10 year anniversary of the revitalized Mason School District.

The five-member Mason School Board has worked diligently to ensure a safe and nurturing environment for both the students and staff of our district. Special appreciation is given to our joint Principal/Superintendent Kristen Kivela for her continued diligence and dedication to the Mason School District.

Respectfully submitted,

C. Christopher Guiry DMD

Mason School Board Chair

## District Administrator and Principal Annual Report

The 2018-19 school year brought staff changes to Mason Elementary School. We are happy to have Deborah Prince-Smith as our music, band, and chorus teacher, John Margarita as our physical education teacher, Molly Viglione as a special education paraeducator and Peter Naitove as our school psychologist and student support services director. We are very fortunate to have these folks join our team as they each bring something special to our school.

The school had a wonderful time celebrating Mason's 250th birthday. We spent much of last year learning all about the rich history of Mason. The students spent time participating in activities such as building models of famous Mason landmarks, producing and performing the play Little Red Riding Hood, creating Uncle Sam crafts, developing a quilt with the students' favorite places in Mason, writing poems about Mason, and displaying many pictures from over the years. Students in grades K-5 worked all year with Michelle Jimeno to produce portraits of Mason Landmarks. Each class had a landmark and together they painted beautiful portraits that now line the halls of our school.

The staff has continued to develop their understanding of the role trauma plays in our students' lives. It has required us to think much differently about behaviors and how we respond to those behaviors. We have had much success since changing our approach. As a staff we remain committed to providing every child that walks through the doors of Mason Elementary School what they need as individuals to grow academically, socially, and emotionally.

We have continued to be very cognizant of our spending and have been able to return significant amounts of money to the town to help offset the tax rate. I assure you we know how hard people work for their money and we appreciate the support the town gives the school. We spend your money wisely and try very hard to reduce our budget wherever possible. Unfortunately, the state continues to maintain and/or reduce funding for schools even though the cost of educating students is on the increase. There is much talk at the state level around the funding formula and we can only hope that positive changes will be made in the coming years to help offset the costs at the local level.

This year our amazing art teacher, Michelle Jimeno, was named the Art Educator of the Year award. This is a well deserved honor for Michelle as she works tirelessly to provide the students at Mason Elementary with creative and engaging art projects as well as provide them with a solid foundation that serves them well as they move on to middle school, high school and beyond.

The Mason Elementary Staff would like to thank you for your support over the years and we are honored to work in such an amazing community that values education as much as we do.

Respectfully Submitted,

Kristen Kivela – District Administrator and Principal

## BUSINESS MANAGER'S REPORT

After 10 years (yes, it really has been that long), the Finance Department continues to support the school in all the financial aspects, from processing transactions, monitoring budgets to meeting all the State online filing requirements and working with auditors.

This year our food service program joined the world of technology and instituted a computerized billing and payment system. It includes an online payment feature for the convenience of parents.

Our building continues to age, creating a need for additions to our building repair and replacement reserve account.

The year ended June 30, 2018, once again, ended with a surplus. The State allows us to keep a reserve in the amount of \$61,836 to assist with future expenditures, expected or unexpected.

The school returned \$261,973 back to the town to help lower or stabilize the tax rate. The majority of this money was in tuition savings. The balance comes from being financially conscientious in all departments.

Thanks for all your support. It is a pleasure to work with all of the residents of Mason and the staff at Mason Elementary School.

Respectfully submitted,

Michael O'Neill

Business Manager

MASON ELEMENTARY SCHOOL CLUB UPDATE  
August – September – October 2018

The MESc is a small group of people who put in a tremendous effort to provide positive memories for the children of Mason Elementary School. We are a non-profit, all parent/guardian run organization which volunteers time and resources to help enrich the educational experience of our children.

WHAT HAVE WE SPONSORED?

- \*Annual Community Calendar
- \*After school movie night
- \*Square 1 Art
- \*MES Halloween Parade
- \*Bake Sales at Open House and Barrett Hill Farm Halloween Walk

WHAT HAVE WE DONATED?

- \*Held 2 drawings each month, Sept. and Oct., for teachers' choice of \$50 gift card
- \*Purchased a new hands free water fountain; to include plumbing supplies and electrical work
- \*Each teacher was provided \$50 to offset school year out of pocket expenses
- \*Purchased (4) bean bag chairs for the classrooms
- \*Purchased perennials and mulch for the Garden Club
- \*Paid for bussing for PK field trip
- \*Paid for snack supplies at MES for children who forget their snack
- \*Purchased prizes for the Box Tops program

WHO HAS SUPPORTED US? Please Thank Them!

- \*Hannaford Supermarket, Townsend, MA: waters to sell at Mason 250<sup>th</sup> celebration
- \*Mason Brook Nursery, Mason, NH: annuals for the Garden Club
- \*Marty's Driving Range, Mason, NH: ice cream
- \*Maillet's Water Works, Milford, NH: donated labor for the water fountain installation
- \*Barrett Hill Farm, Mason, NH: provided bake sale space at their Halloween Walk
- \*Parents, Guardians, and the Mason Community

## MASON ELEMENTARY SCHOOL PERSONNEL

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### Professional Staff

Kristen Kivela	District Administrator/Principal
Heidi DeLorme	Administrative Assistant
Larissa Terrill	Preschool Teacher
Susan Rysnik	Kindergarten Teacher
Karen Mann	Grade One Teacher
Kate Coey	Grade Two Teacher
Colleen Ringer	Grade Three Teacher
Laura Hooper	Grade Four Teacher
Alexcina Leel	Grade Five Teacher
Michele Jimeno	Art Teacher
Deborah Prince Smith	Music Teacher
John Margarita	P.E. Teacher

### Student Services Staff

Pamela Brock	Paraprofessional
Deborah Cullen	Paraprofessional
Kelly Sirois	Paraprofessional
Molly Viglione	Paraprofessional
Tracy Williams	Paraprofessional
Peter Balducci	Technology Consultant
Danielle Carrier	School Nurse
Diana Lewis	Speech Pathologist
Marcia Bruseo	Occupational Therapist
Peter Naitove	Student Services Director/School Psychologist/Guidance Counselor

### Facilities and Operations

Deborah Holland-Savoie	Food Service Director
Chris Rush	School Facility Manager

**MASON STUDENTS ENROLLED AT  
MASON ELEMENTARY SCHOOL AND  
MILFORD MIDDLE & HIGH SCHOOL  
THROUGH OCTOBER 2018**

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Preschool	11
Kindergarten	10
Grade 1	10
Grade 2	9
Grade 3	12
Grade 4	12
Grade 5	11
Grade 6	10
Grade 7	9
Grade 8	12
Grade 9	16
Grade 10	13
Grade 11	10
Grade 12	12
 Total	 157

**WARRANT FOR  
THE 2019 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

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To the inhabitants of the Mason School District qualified to vote in School District Affairs:

**First Session of the Annual Meeting (Deliberative):**

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the Third, (3rd) day of February 2018, at 9:00 a.m. This session shall consist of explanation, discussion and debate of warrant articles 3 and 4 and 5. Warrant articles may be amended subject to the following limitations: (1) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

***Snow Date***

*Snow date for the first session is **Saturday**, February 3, 2018, at 2:00 p.m. as determined by the moderator scheduled within 72 hours of the original date.*

**Second Session of the Annual Meeting (Voting):**

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Thirteenth (13th) day of March, 2018, to vote by official ballot on Articles 1 through 5. Polls open at 11:00 a.m. and remain open continually until 7:00 p.m. to act upon the following subjects:



**WARRANT FOR  
THE 2019 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

---

**ARTICLE 1.** To choose the following School District Officers:

- a. School Board Member      Term of 3 Years
- b. School District Treasurer      Term of 2 Years

**ARTICLE 2.** To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

**ARTICLE 3.** Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Three Million, One Hundred Seventy Nine Thousand, Seven Hundred Seventeen Dollars (3,179,717.00)**. Should this article be defeated, the default budget shall be **Three Million, Eighty Four Thousand, Five Hundred Fifty Dollars (3,084,550.00)** which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.**

**WARRANT FOR  
THE 2019 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

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The School Board recommends this warrant article. 3 - 0  
**(Majority vote required.)**

**ARTICLE 4.** Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. 3 – 0  
**(Majority vote required.)**

**ARTICLE 5.** Shall the Mason School District raise and appropriate the sum not to exceed five thousand dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. 3 – 0  
**(Majority vote required.)**


**WARRANT FOR  
THE 2019 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

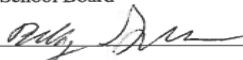
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Given under our hands at said Mason on this 8<sup>th</sup> day of January,  
2018.

  
\_\_\_\_\_  
School Board, Chairperson

  
\_\_\_\_\_  
School Board


  
\_\_\_\_\_  
School Board


  
\_\_\_\_\_  
School Board

\_\_\_\_\_  
School Board

A true copy of Warrant – Attest:

  
\_\_\_\_\_  
School Board, Chairperson

  
\_\_\_\_\_  
School Board

  
\_\_\_\_\_  
School Board

  
\_\_\_\_\_  
School Board

\_\_\_\_\_  
School Board

March 13, 2018  
Mason NH School District Election Results

Polls Opened 1100 h

Polls Closed 1710 h

Total Number of Ballots - 105 (5 Absentee)

**Ballot Results:**

School Board Member - Three Year Term

Jason Iannuzzo – 97

School District Treasurer – Two Year Term

Susan Schulman - 98

Article Two - Accepting Reports

yes - 98

no - 03

Article Three - Budget

yes - 66

no - 36

Article Four - SPED Fund

yes – 81

no - 22

Article Five – Building

Yes – 87

no –16

Rebecca L. Partridge

*Rebecca L Partridge*

School District Clerk

Town of Mason, New Hampshire  
Mason School District  
2018 Deliberative Session  
February 03, 2018

The First Session, The Deliberative Session, of the Mason School District was held in the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Road, Mason, New Hampshire on February 03, 2018.

At 0900h Moderator Catherine Schwenk asked School Board Members to take their seats at the head table. All voters and nonvoters are requested to wear appropriate credentials and be seated after signing in with the Supervisors of the Checklist at the back table. Nonvoters are to be seated to the Moderators right in the front row.

There were ten voters and two nonvoters present.

Moderator Schwenk recognized the coordinated efforts of the individuals to prepare for this meeting including School District Personnel, Supervisors of the Checklist, Physical Plant Staff, Police, and Emergency Personnel.

Moderator Schwenk reviewed safety procedure calling attention to the emergency exits.

There were no requests for Interpretative Services.

**Roll Call and Introductions:**

Chairman Dr. Christopher Guiry

Vice Chairman Timothy Leak – Absent

Member Nancy Richards

Member Bradley Gilbert

Secretary/District Clerk Becky Partridge

Superintendent of Schools Kristen Kivela

Business Manager Michael O’Neil

Accounts Payable Brenda Wiley

**Procedure**

All questions will be directed to the Moderator. Once recognized state your name. All amendments and substantive motions are to be in writing and signed by the maker and seconder. For a ballot vote five voters may make a written request prior to a voice or division voter per RSA40:4a, signatures are required. Voters must be present at the meeting to request a ballot vote.

**Call to Order**

**Moderator Schwenk:** By the powers vested in me by the State of New Hampshire, I now call to order the First Session, The Deliberative Session of the Mason School District Annual Meeting at 0904h.

### **Opening Exercises**

The Moderator asked for the school board members and public to join her in The Pledge of Allegiance to the Flag of the United States of America.

The first order of business is reading of the warrant. There was no objection to waive the reading of the warrant.

On Motion of Chairman Dr. Chris Guiry, duly seconded, it was **VOTED** that the following individuals be permitted to speak, as needed on school district affairs: Superintendent Kristen Kivela, and Business Manager Michael O'Neil.

Moderator Schwenk informed the public that Article 1 is the election of school district officers which will be held at the Mason Town Hall on March 13, 2018 from 11 A.M. to 7 P.M.

On Motion of Chairman Dr. Chris Guiry, duly seconded, it was **VOTED** to place on the official ballot Article 1

*To choose the following School District Officers: School Board Member (3 years), School District Treasurer (2 years)*

On Motion of Chairman Dr. Chris Guiry, duly seconded, it was **VOTED** to place on the official ballot Article 3

*Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the First Session, for the purposes set forth therein, totaling Three Million One Hundred Seventy Nine Thousand, Seven Hundred Seventeen Dollars (\$3,179,717.00). Should this Article be defeated, the default Budget shall be Three million Eighty Four Thousand Five Hundred Fifty Dollars (\$3,084,550.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only? **NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.** The School Board recommends this warrant article. (Majority Vote Required)*

**Discussion:**

Chairman Dr. Chris Guiry informed the public that the board worked hard and looked at each line item to deliver the best feasible budget to the voters while maintaining the highest standard of education for the children of Mason.

On Motion of School Board Member Nancy Richards, duly seconded, it was **VOTED** to place on the official ballot Article 4

*Shall the Mason School District vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the previously established Educating Educationally Disable Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority Vote Required)*

**Discussion:**

None

On Motion of School Board Member Bradley Gilbert, duly seconded, it was **VOTED** to place on the official ballot Article 5

*Shall the Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000.00) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30. No Amount to be raised by taxation. The School Board recommends this warrant article. (Majority Vote Required)*

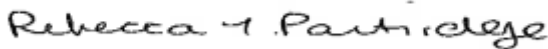
**Discussion:**

None

There being no further business to come before the First Session, The Deliberative Session of the Mason School District a motion is in order to adjourn Sine Dai. Motion by Dr. Chris Guiry, duly seconded and **Voted**.

Adjourned Sine Dai at 0911h.

Respectfully Submitted,



School District Clerk  
Rebecca L. Partridge



**New  
Hampshire**  
Department of  
Revenue  
Administration

**2018 \$25.18**

## **Tax Rate Breakdown Mason**

Municipal Tax Rate Calculation			
Jurisdiction		Valuation	Tax
Municipal		\$154,861,896	<b>\$8.21</b>
County		\$154,861,896	<b>\$1.30</b>
Local Education		\$154,861,896	<b>\$13.41</b>
State Education		\$152,314,496	<b>\$2.26</b>
<b>Total</b>			<b>\$25.18</b>

Village Tax Rate Calculation			
Jurisdiction		Valuation	Tax
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$3,893,665
War Service Credits	(\$35,500)
Village District Tax Effort	
Total Property Tax Commitment	\$3,858,165

10/18/2018

Stephan Hamilton  
Director of Municipal and  
Property Division  
New Hampshire Department of  
Revenue Administration



**INDEPENDENT AUDITORS' REPORT**

To the School Board and Management  
Mason School District  
Mason, New Hampshire

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mason School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Mason School District as of June 30, 2018, and the respective changes in financial position, and the respective budgetary comparison for the General Fund, where applicable, thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of OPEB Funding Progress, the Schedule of Proportionate Share of the Net Pension Liability, and the Schedule of Pension Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Hennessey & Vallee PLLC*  
Hennessey & Vallee, PLLC  
Concord, New Hampshire  
December 21, 2018

# SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2018

For School District of Mason, NH

SAU # 89

## DUE TO THE NH DEPARTMENT OF REVENUE

Not Later Than September 1, 2018

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."  
Per RSA 198:4-d

C. Charles Lundy DMD  
School Board Chairperson

18 Oct 18  
Date

Superintendent of Schools: V. L. K. Date: 10/15/18

### SCHOOL BOARD MEMBERS

Please sign in ink.

Anne Richards

Billy Dan

Tim D. Se

[Signature]

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL & PROPERTY DIVISION  
P.O. BOX 487  
CONCORD, NH 03302-0487  
(603)230-5090

NAME: Mason School District		Acct #	(1) Fund 10	(2) Fund 21	(3) Fund 22	(4) Fund 30	(5) Fund 70
TITLES			GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY
BALANCE SHEET							
ASSETS							
Current Assets							
1. CASH	100		378,169.00	0.00	0.00	0.00	0.00
2. INVESTMENTS	110		0.00	0.00	0.00	0.00	101,250.00
3. ASSESSMENTS RECEIVABLE	120		0.00				
4. INTERGOVT REC	130		27,377.00				
5. INTERGOVT REC	140		0.00	587.00	28,488.00	0.00	0.00
6. OTHER RECEIVABLES	150		3,588.00	0.00	0.00	0.00	0.00
7. BOND PROCEEDS REC	160						
8. INVENTORIES	170		0.00	0.00	0.00	0.00	0.00
9. PREPAID EXPENSES	180		0.00	0.00	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190		0.00	0.00	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10			407,134.00	587.00	28,488.00	0.00	101,250.00
LIAB & FUND EQUITY							
Current Liabilities							
12. INTERFUND PAYABLES	400		0.00	587.00			
13. INTERGOVT PAYABLES	410		0.00		25,818.56	0.00	0.00
14. OTHER PAYABLES	420			0.00	0.00	0.00	0.00
15. CONTRACTS PAYABLE	430		28,132.00	0.00	1,575.00	0.00	0.00
16. BOND AND INTEREST PAY	440		0.00	0.00	0.00	0.00	0.00
17. LOANS AND INTEREST PAY	450		0.00				
18. ACCRUED EXPENSES	460		0.00				
19. PAYROLL DEDUCTIONS	480		0.00	0.00	0.00	0.00	0.00
20. DEFERRED REVENUES	470		22,653.00	0.00	0.00	0.00	0.00
21. OTHER CURRENT LIAB	490		0.00	0.00	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21			60,242.00	587.00	28,488.00	0.00	0.00
Fund Equity							
Nonspendable:							
23. RESERVE FOR INVENTORIES	751		0.00	0.00	0.00	0.00	0.00
24. RESERVE FOR PREPAID EXPENSES	752		0.00	0.00	0.00	0.00	0.00
25. RESERVE FOR ENDOWMENTS (principal only)	756		0.00	0.00	0.00	0.00	0.00
Restricted:							
26. RESERVE FOR ENDOWMENTS (interest)	758		0.00	0.00	0.00	0.00	0.00
27. RESTRICTED FOR FOOD SERVICE				0.00			
28. UNSPENT BOND PROCEEDS							
Committed:							
29. RESERVE FOR CONTINUING APPROPRIATIONS	764		0.00				
30. RESERVE FOR AMTS VOTED	765		25,000.00	0.00	0.00	0.00	0.00
31. RESERVE FOR ENCUMBRANCES (non-lapsing)	763		0.00	0.00	0.00	0.00	0.00
32. UNASSIGNED FUND BALANCE RETAINED			61,836.00				
Assigned:							
33. RESERVED FOR SPECIAL PURPOSES	760		0.00				
34. RESERVE FOR ENCUMBRANCES	763		8,083.00	0.00	0.00	0.00	101,250.00
35. UNASSIGNED FUND BALANCE	770		261,973.00	0.00	0.00	0.00	0.00
36. Total Fund Equity lines 23-35			366,892.00	0.00	0.00	0.00	101,250.00

37. TOT LIAB & FUND EQUITY lines 22 & 36		407,134.00	587.00	28,488.00	0.00	101,250.00
		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST
<b>REVENUES</b>						
Revenue From Local Sources						
1. Total Assessments	1100-1119	2,124,659.00	0.00	0.00	0.00	0.00
2. Tuition from All Sources	1300-1399	13,000.00				
3. Transportation Fees from All Sources	1400-1499	0.00				
4. Earnings on Investments	1500-1599	35.00	0.00	0.00	0.00	629.00
5. Food Services Sales	1600-1699		18,590.00			
6. Other Revenue from Local Sources	1700-1999	838.00	0.00	0.00	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		13,673.00	18,590.00	0.00	0.00	629.00
8. Total Local Revenue Lines 1 & 7		2,138,332.00	18,590.00	0.00	0.00	629.00
<b>Revenue from State Sources</b>						
<b>UNRESTRICTED GRANTS-IN-AID</b>						
9. Adequacy Education Grant	3111	376,053.00				
10. Statewide Enhanced Education Tax	3112	348,785.00				
11. Shared Revenues	3119					
12. Other (Specify)	3190-3199	0.00	0.00	0.00	0.00	0.00
13. Total Unrestricted Grants-In-Aid 9-12		724,842.00	0.00	0.00	0.00	0.00
<b>RESTRICTED GRANTS-IN-AID</b>						
14. School Building Aid	3210	55,424.00			0.00	
15. Kindergarten Building Aid	3215					
16. Kindergarten Keno Aid	3220	6,049				
17. Special Education Aid	3230	0.00				
18. Vocational Education	3241-3249	0.00				
19. All Other Restricted Grants-In Aid	3250-3299	0.00				
20. Total Restricted Grants-In Aid (Lines 14-19)		61,473.00	528.00	0.00	0.00	0.00
21. Grants-In-Aid Through Other Public Intermediate Agency			528.00	0.00	0.00	0.00
22. Revenue In Lieu of Taxes	3700		0.00	0.00	0.00	
	3800					
23. Total Revenue from State Sources Lines 13, and 20-22		811,566.00	528.00	0.00	0.00	0.00
		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST



EXPENDITURES		GENERAL	FOOD SERVICE	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST/AGENCY
Instruction						
1. Regular Programs	1100-1188	1,668,192.00		30,380.00		
2. Special Programs	1200-1289	137,055.00		15,723.00		
3. Vocational Programs	1300-1389	0.00		0.00		
4. Other Instructional Programs	1400-1489	0.00		0.00		
5. Non-Public Programs	1500-1589	0.00		0.00		
6. Adult & Community Programs	1600-1699	0.00		0.00		
7. Total Instructional Expenditures (Lines 1-6)		1,805,247.00	0.00	46,103.00	0.00	0.00
Support Services						
8. Student Services	2100-2199	108,398.00		0.00		
9. Instructional Staff	2200-2299	9,958.00		24,904.00		
10. General Administration - SAU Level	2300-2399	74,678.00		0.00		
11. School Administration	2400-2499	99,897.00		1,000.00		
12. Business	2500-2599	44,986.00		0.00		
13. Operation/Maintenance of Plant	2600-2699	121,383.00		0.00		
14. Student Transportation	2700-2799	110,629.00		0.00		
15. Centralized Services	2800-2899	1,894.00		0.00		
16. Other Support Services	2900-2999		68,183.00			
17. Food Service Operation	3100-3199	577,817.00	68,183.00	26,804.00	0.00	0.00
18. Total Support Services (Lines 8-17)		1,805,247.00	68,183.00	46,103.00	0.00	0.00
Other Outlays						
19. Facility Acquisition & Construction	4000-4999	0.00		0.00		
20. Debt Service - Principal	5110	255,000.00		0.00		
21. Debt Service - Interest	5120	139,963.00		0.00		
22. Other Financing Uses						
23. Transfer to General Fund	5210		0.00	0.00	0.00	0.00
24. Transfer to Food Service (Special Revenue) Funds	5220-5221	36,835.00		0.00		
25. Transfers to All Other Special Revenue Funds	5222-5229	0.00				
26. Transfer to Capital Projects Funds	5230-5239	0.00		0.00		
27. Transfer to Capital Reserves	5251	0.00				
28. Transfer to Expendable Trust Funds	5252	25,429.00				
29. Transfer to Nonexpendable Trust Funds	5253	0.00				
30. Allocation to Charter Schools	5254	(820.00)				
31. Allocation to Other Agencies	5310	0.00		0.00		
32. Total Other Outlays and Financing Uses (Lines 19-31)	5390	456,798.00	0.00	0.00	0.00	0.00
33. Total Expenditures for All Purposes (Lines 7, 18 & 32)		2,839,862.00	68,183.00	72,017.00	0.00	0.00

